



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Detailed Hospitality Expenditures Report
From April 1, 2014 to March 31, 2015

The expenditures incurred by Members to carry out their parliamentary functions are reported quarterly and published within three months of the end of each quarter. The *Members' Expenditures Report* for 2014-2015 outlines Members' expenditures processed between April 1, 2014 and March 31, 2015. These expenditures are subject to the policies of the Board of Internal Economy in effect when the expenses are incurred. To see the current policies, refer to the *Members' Allowances and Services Manual* available on the Parliament of Canada Web site.

The *Members' Expenditures Report* presents expenditures by budget and expense category.

Each budget is presented in a separate **column**, explained below:

- **Member's Budgets:** This column presents two budgets to which Members may charge expenses.
 - **Member's Office Budget:** Members are provided with an annual office budget to pay for employee salaries, service contracts, hospitality and advertising expenses, other printing services, constituency office leases, office operating costs, transportation expenses (when no travel points are used), as well as other travel-related expenses. View the Member's office Budget by Constituency.
 - **Travel Status Expenses Account:** Members are provided with an annual allocation to pay for the per diem and accommodation expenses that they personally incur while in travel status, as well as expenses related to a declared secondary residence.
- **Resources Provided by the House:** This column presents the costs incurred by the House Administration to support Members in the discharge of their parliamentary functions as well as the costs related to travel points.
- **Travel Points:** This column presents travel points used by Members and their authorized travellers in the support of Members' parliamentary functions. Members are provided with travel points at the beginning of each fiscal year, regardless of where their constituency is located in Canada. A travel point is equivalent to one return trip and a trip means a direct trip, by any means, to one destination for a particular purpose.
 - **Regular:** The number of points used by Members and their authorized travellers when travelling between the constituency and Ottawa.
 - **Special:** The number of points used by Members and their authorized travellers when travelling within Canada, other than for trips between the Member's constituency and Ottawa.
 - **U.S.A.:** The number of points used by Members when travelling to Washington D.C. or New York City.

The *Detailed Travel Points Report* provides details on Members' and authorized travellers' trips for which travel points were used:

- special and U.S.A. trips processed between April 1, 2014 and March 31, 2015; and
- regular trips processed between July 1, 2014 and March 31, 2015.

Members' expenditures are presented in eight categories explained below:

- 1 **Employees' salaries:** This category includes the salaries of Members' employees.
- 2 **Service contracts:** This category includes the cost of professional, technical or administrative services or expertise provided to Members.
- 3 **Travel:** This category includes the travel costs of Members and their authorized travellers and is sub-divided as follows:
 - **Member:** This sub-category includes Members' transportation expenses when travelling in support of their parliamentary functions.
 - **Designated traveller:** This sub-category includes the transportation expenses incurred by Members' designated travellers who, under specific conditions, may also be reimbursed per diem and accommodation expenses when representing the Member at an event. A designated traveller is a person designated by the Member, other than the

Member's employees or another Member. For a list of current designated travellers, see the Public Registry of Designated Travellers.

- **Dependants:** This sub-category includes the transportation expenses incurred by Members' dependants who, under specific conditions, may also be reimbursed per diem and accommodation expenses when representing the Member at an event. Dependants refer to the Member's children who are one of the following:
 - under the age of 21;
 - between the age of 21 and 25 and in full time attendance at a recognized educational institution; or
 - regardless of age, wholly dependent upon the Member by reason of physical or mental disability.
- **Employees:** This sub-category includes transportation, accommodation and per diem expenses incurred by Members' eligible employees when travelling in support of the Member's parliamentary functions.
- **Member's accommodation expenses:** This sub-category includes accommodation expenses incurred by Members when travelling in support of their parliamentary functions.
- **Member's per diem expenses:** This sub-category includes per diem expenses incurred by Members when travelling in support of their parliamentary functions.
- **Member's secondary residence expenses:** This sub-category includes the rental cost and basic utilities fees if the secondary residence in the National Capital Region is rented by the Member, or the accommodation rate for each day the residence is available for the Member's occupancy and is not rented to any other person if the Member owns the residence.

4 **Hospitality:** This category includes the cost of food, beverages, catering and service, equipment rentals and/or live entertainment for meetings, non-partisan events and other functions hosted by Members, as well as ticket costs for meals at community activities or events attended by Members.

The *Detailed Hospitality Expenditures Report* provides details on Members' hospitality expenditures processed between July 1, 2014 and March 31, 2015.

5 **Gifts:** This category includes the following:

- cost of gifts given as a matter of protocol to recognize the value and importance of a person, event or organization from the Member's constituency; and
- cost of gifts given to a civic leader or dignitary, as well as small token items in the discharge of the Member's parliamentary functions.

6 **Advertising:** This category includes the cost of print and other media to advertise the Member's name and contact information, assistance and services provided, constituency meeting announcements, congratulatory messages, seasonal greetings, partisan opinions or advocacy statements to the Member's constituents.

7 **Printing:** This category includes the cost of printing and photocopying services and is sub-divided as follows:

- **Householders:** This sub-category includes the production costs of printed materials sent by Members to households located in their constituency to inform constituents about parliamentary activities and issues.
- **Ten percenters:** This sub-category includes the production costs of printed or photocopied materials used to communicate with constituents and reproduced in quantities not exceeding 10% of the total number of households in a Member's constituency.
- **Other printing-related expenses:** This sub-category includes the cost of all other printing services.

8 **Offices:** This category is sub-divided as follows:

- **Constituency office leases, insurance and utilities:** This sub-category includes the cost of office leases and liability insurance, as well as the cost of the utilities (e.g. hydro and gas) for Members' constituency offices.

- **Furniture, furnishing and equipment purchases:** This sub-category includes the cost of furniture and office equipment purchased by Members for their constituency offices.
- **Equipment rentals:** This sub-category includes the cost of rental agreements for equipment, such as photocopiers.
- **Informatics and telecommunication equipment purchases:** This sub-category includes the cost of computers, laptops, tablet devices, printers and other related equipment, as well as smartphones and related devices.
- **Telecommunication services:** This sub-category includes the cost of voice and data plans for various mobile devices.
- **Repairs and maintenance:** This sub-category includes the maintenance and repair costs of Members' offices or assets, such as equipment maintenance and office renovations.
- **Postage and courier services:** This sub-category includes the cost of postage and courier services.
- **Materials and supplies:** This sub-category includes the cost of materials, paper and office supplies.
- **Training:** This sub-category includes training costs incurred by Members, their spouse and their employees, subject to certain conditions.

For more information about the *Members' Expenditures Report*, refer to the Frequently Asked Questions. Questions about this report should be directed to the Board of Internal Economy spokespersons or to the particular Member.

Detailed Hospitality Expenditures Report

From April 1, 2014 to March 31, 2015

Member	Status	Constituency name	Constituency size	Number of electors
Rathgeber, Brent	Active	Edmonton—St. Albert	105 km ²	97,504

Detailed Hospitality Expenditures Report							
Date of event	Type of event	Purpose of event	Location	Guests	Claim ID	Supplier	Total
2014-04-01	Hosting a meeting	To meet visitors of Member's office	St. Albert	0	M0040562	7-Eleven	\$4.49
					M0041784	7-Eleven	\$4.49
					M0043661	7-Eleven	\$3.99
						safeway	\$10.00
						safeway	\$18.51
					M0044487	7-Eleven	\$4.49
					M0050023	7-Eleven	\$3.99
						Sobeys	\$11.98
						MAC'S	\$3.99
						London Drugs	\$7.99
					M0054392	7-Eleven	\$6.98
					M0054395	7-Eleven	\$3.09
						Safeway	\$12.99
						7-Eleven	\$3.09
M0056669	7-Eleven	\$3.09					
Subtotal							\$103.16
2014-04-01	Hosting a meeting	To meet visitors of Member's office	Ottawa	0	M0050023	Hartman's Independent	\$18.77
					M0056030	Independent	\$11.49
					Subtotal		
2014-06-24	Attend a community activity or event	To meet constituents	St. Albert	0	M0041784	St. Albert and District chamber of Commerce	\$9.52
							Subtotal
2014-07-01	Hosting a town hall or community event	To celebrate a significant event	St. Albert	1000	M0039306	Foothills Creamery Ltd.	\$546.22
							Subtotal
2014-07-03	Hosting a meeting	To discuss constituency issues with stakeholders	St. Albert	20	M0040562	Real Canadian Superstore	\$12.02
						7-Eleven	\$4.49
						Subtotal	
2014-07-26	Hosting a town hall or community event	To meet constituents	Edmonton	100	M0040562	Foothills Creamery Ltd.	\$185.01
							Subtotal
2014-10-14	Attend a gala, reception or ceremony	To celebrate a significant event	St. Albert	0	M0050023	St. Albert District and Chamber of Commerce	\$15.00
							Subtotal
2014-10-15	Attend a gala, reception or ceremony	To celebrate a significant event	St. Albert	0	M0050023	St. Albert and District Chamber of Commerce	\$40.00
							Subtotal
2014-12-07	Attend a gala, reception or ceremony	To celebrate a significant event	St. Albert	1	M0054395	St. Albert community Foundation	\$250.00
							Subtotal

Detailed Hospitality Expenditures Report

Date of event	Type of event	Purpose of event	Location	Guests	Claim ID	Supplier	Total
2015-01-07	Hosting a reception or open house	To meet constituents	St. Albert	35	M0052965	Sobeys	\$178.96
						Sobeys	\$28.85
						Costco	\$33.68
						Subtotal	\$241.49
2015-01-07	Attend a gala, reception or ceremony	To meet constituents	St. Albert	1	M0054396	St. Albert Chamber of Commerce	\$250.00
						Subtotal	\$250.00
2015-01-08	Hosting a reception or open house	To meet constituents	Edmonton	35	M0052970	Costco	\$36.79
						Sobeys	\$27.20
						Subtotal	\$63.99
2015-01-10	Hosting a reception or open house	To celebrate a significant event	St. Albert	15	M0052970	Sobeys	\$62.29
						Subtotal	\$62.29
2015-01-14	Attend a community activity or event	To meet constituents	St. Albert	0	M0054395	St. Albert Chamber of Commerce	\$33.33
						Subtotal	\$33.33
2015-01-23	Hosting a meeting	To meet constituents	St. Albert	4	M0054396	St. Albert Rotary	\$94.66
						Subtotal	\$94.66
2015-02-09	Hosting a town hall or community event	To discuss constituency issues with stakeholders	St. Albert	30	M0054395	Real Canadian Superstore	\$25.61
						Royal Canadian Legion Branch 271	\$20.00
						Subtotal	\$45.61
2015-02-10	Attend a community activity or event	To meet constituents	St. Albert	1	M0054392	St. Albert Public Schools	\$9.52
						Subtotal	\$9.52
2015-02-11	Attend a community activity or event	To discuss constituency issues with stakeholders	St. Albert	0	M0054392	St. Albert Chamber of Commerce	\$38.10
						Subtotal	\$38.10
2015-02-14	Attend a gala, reception or ceremony	To meet constituents	St. Albert	1	M0054392	Arts and Heritage Foundation of St. Albert	\$60.00
						Subtotal	\$60.00
2015-02-22	Attend a gala, reception or ceremony	To meet constituents	Edmonton	1	M0054392	Sir George Simpson Parents Society	\$160.00
						Subtotal	\$160.00
2015-02-27	Attend a gala, reception or ceremony	To meet constituents	Edmonton	1	M0054392	Canadian Progress Club - St. Albert	\$250.00
						Subtotal	\$250.00
2015-03-11	Attend a community activity or event	To meet constituents	St. Albert	0	M0056030	St. Albert Chamber of Commerce	\$33.33
						Subtotal	\$33.33
2015-03-22	Attend a gala, reception or ceremony	To meet constituents	Edmonton	0	M0054392	Canadian Multicultural Education Foundation	\$60.00
						Subtotal	\$60.00
Total							\$2,598.00

STATUS: **Active** - Member throughout fiscal year; **DE** - Deceased; **NR** - Not re-elected; **NE** - Newly elected; **NSR** - Not seeking re-election; **RS** - Resigned; **NEB** - Newly elected in by-election