

House of Commons Chambre des communes CANADA

The *Members' Expenditures Report* for 2015-2016 outlines Members' expenditures processed by the House Administration between April 1, 2015 and March 31, 2016. The expenditures incurred by Members to carry out their parliamentary functions are published within three months of the end of each quarter. These expenditures are subject to the policies of the Board of Internal Economy in effect when the expenses are incurred. To see the current policies, refer to the Members' Allowances and Services Manual available on the Parliament of Canada Web site.

The Members' Expenditures Report presents year-to-date expenditures by budget and expense category.

Each budget is presented in a separate column, explained below:

- Member's Budgets: This column presents two budgets to which Members may charge expenses.
 - **Member's Office Budget:** Members are provided with an annual office budget to pay for employee salaries, service contracts, hospitality and advertising expenses, other printing services, constituency office leases, office operating costs, transportation expenses (when no travel points are used), as well as other travel-related expenses. View the Member's office Budget by Constituency.
 - **Travel Status Expenses Account:** Members are provided with an annual allocation to pay for the per diem and accommodation expenses that they personally incur while in travel status, as well as expenses related to a declared secondary residence.
- **Resources Provided by the House:** This column presents the costs incurred by the House Administration to support Members in the discharge of their parliamentary functions, as well as the costs related to travel points and booked tickets for which a claim has not yet been processed by the House Administration.
- **Travel Points:** This column presents travel points used by Members and their authorized travellers in the support of Members' parliamentary functions. Members are provided with travel points at the beginning of each fiscal year, regardless of where their constituency is located in Canada. A travel point is equivalent to one return trip and a trip means a direct trip, by any means, to one destination for a particular purpose.
 - **Regular:** The number of points used by Members and their authorized travellers when travelling between the constituency and Ottawa.
 - **Special:** The number of points used by Members and their authorized travellers when travelling within Canada, other than for trips between the Member's constituency and Ottawa.
 - U.S.A.: The number of points used by Members when travelling to Washington D.C. or New York City.

The *Detailed Travel Points Report* provides information on Members' and authorized travellers' trips processed between April 1, 2015 and March 31, 2016 for which travel points were used.

Members' expenditures are presented in eight categories explained below:

- 1 Employees' salaries: This category includes the salaries of Members' employees.
- 2 **Service contracts:** This category includes the cost of professional, technical or administrative services or expertise provided to Members.
- 3 Travel: This category includes the travel costs of Members and their authorized travellers and is sub-divided as follows:
 - **Member:** This sub-category includes Members' transportation expenses when travelling in support of their parliamentary functions.
 - **Designated traveller:** This sub-category includes the transportation expenses incurred by Members' designated travellers who, under specific conditions, may also be reimbursed per diem and accommodation expenses when representing the Member at an event. A designated traveller is a person designated by the Member, other than the Member's employees or another Member. For a list of current designated travellers, see the Public Registry of Designated Travellers.

- **Dependants:** This sub-category includes the transportation expenses incurred by Members' dependants who, under specific conditions, may also be reimbursed per diem and accommodation expenses when representing the Member at an event. Dependants refer to the Member's children who are one of the following:
 - under the age of 21;
 - between the age of 21 and 25 and in full time attendance at a recognized educational institution; or
 - regardless of age, wholly dependent upon the Member by reason of physical or mental disability.
- **Employees:** This sub-category includes transportation, accommodation and per diem expenses incurred by Members' eligible employees when travelling in support of the Member's parliamentary functions.
- Member's accommodation expenses: This sub-category includes accommodation expenses incurred by Members when travelling in support of their parliamentary functions.
- **Member's per diem expenses:** This sub-category includes per diem expenses incurred by Members when travelling in support of their parliamentary functions.
- Member's secondary residence expenses: This sub-category includes the rental cost and basic utilities fees if the secondary residence in the National Capital Region is rented by the Member, or the accommodation rate for each day the residence is available for the Member's occupancy and is not rented to any other person if the Member owns the residence. In addition, it includes the costs associated with the Member' stay in a hotel or private accommodation while in the National Capital Region if the Member does not own or rent a secondary residence.
- 4 **Hospitality:** This category includes the cost of food, beverages, catering and service, equipment rentals and/or live entertainment for meetings, non-partisan events and other functions hosted by Members, as well as ticket costs for meals at community activities or events attended by Members.

The *Detailed Hospitality Expenditures Report* provides information about Members' hospitality expenditures processed between April 1, 2015 and March 31, 2016.

- 5 **Gifts:** This category includes the following:
 - cost of gifts given as a matter of protocol to recognize the value and importance of a person, event or organization from the Member's constituency; and
 - cost of gifts given to a civic leader or dignitary, as well as small token items in the discharge of the Member's parliamentary functions.
- 6 Advertising: This category includes the cost of print and other media to advertise the Member's name and contact information, assistance and services provided, constituency meeting announcements, congratulatory messages, seasonal greetings, partisan opinions or advocacy statements to the Member's constituents.
- 7 **Printing:** This category includes the cost of printing and photocopying services and is sub-divided as follows:
 - Householders: This sub-category includes the production costs of printed materials sent by Members to households located in their constituency to inform constituents about parliamentary activities and issues.
 - **Ten percenters:** This sub-category includes the production costs of printed or photocopied materials used to communicate with constituents and reproduced in quantities not exceeding 10% of the total number of households in a Member's constituency.
 - Other printing-related expenses: This sub-category includes the cost of all other printing services.
- 8 **Offices:** This category is sub-divided as follows:
 - **Constituency office leases, insurance and utilities:** This sub-category includes the cost of office leases and liability insurance, as well as the cost of the utilities (e.g. hydro and gas) and relocation for Members' constituency offices.
 - Furniture, furnishing and equipment purchases: This sub-category includes the cost of furniture and office equipment purchased by Members for their constituency offices.

- Equipment rentals: This sub-category includes the cost of rental agreements for equipment, such as photocopiers.
- Informatics and telecommunication equipment purchases: This sub-category includes the cost of computers, laptops, tablet devices, printers and other related equipment, as well as smartphones and related devices.
- Telecommunication services: This sub-category includes the cost of voice and data plans for various mobile devices.
- **Repairs and maintenance:** This sub-category includes the maintenance and repair costs of Members' offices or assets, such as equipment maintenance and office renovations.
- Postage and courier services: This sub-category includes the cost of postage and courier services.
- Materials and supplies: This sub-category includes the cost of materials, paper and office supplies.
- **Training:** This sub-category includes training costs incurred by Members, their spouse and their employees, subject to certain conditions.

For more information about the *Members' Expenditures Report*, refer to the Frequently Asked Questions. Questions about this report should be directed to the Board of Internal Economy spokespersons or to the particular Member.

	Member	Status		Constituency	/ name	Constitu	Use Number of electers 3 km ² 92,719		electors
Blane	y, Hon. Steven	Active	Be	llechasse—Les I Lévis	Etchemins—	3,293	3 km²	92,7	'19
Date of event	Type of event	Purpose of event		Location	Guests	Claim ID	Sup	plier	Total
2015-04-01	Hosting a meeting	To meet constituents		Lévis	0	M0059690	IGA		\$10.9
						M0084189	Staples Ad	vantage	\$4.4
								Subtotal	\$15.4
2015-04-02	Hosting a meeting	To exchange with dignitaries	;	Ottawa	2	M0060740	Parliament Restauran	· .	\$93.2
								Subtotal	\$93.2
2015-04-10	Hosting a meeting	To discuss constituency issu with stakeholders	es	Lévis	6	M0063272	COSMOS		\$77.3
								Subtotal	\$77.3
2015-04-15	Hosting a town hall or community event	To meet constituents		Saint-Damien- de-Buckland	15	M0059686	MARCHÉ LAZARE II	-	\$224.2
							_	Subtotal	\$224.2
2015-04-15	Attend a gala, reception or ceremony	To meet constituents		Lévis	3	M0059686	PORTAGE		\$350.0
								Subtotal	\$350.0
2015-04-15	Attend a community activity or event	To meet constituents		Lévis	1	M0061649	RESSOUR NAISSANC		\$125.0
								Subtotal	\$125.0
2015-04-21	Hosting a meeting	To discuss constituency issu with stakeholders	es	Ottawa	3	M0063272	Parliament Restauran		\$67.8
								Subtotal	\$67.8
2015-04-24	Hosting a town hall or community event	To discuss constituency issu with stakeholders	es	Sainte-Claire	5	M0059690	METRO		\$21.5
								Subtotal	\$21.5
2015-04-24	Hosting a meeting	To meet constituents		Lévis	3	M0063272	LE DÉLICE	-	\$34.2
		1		1			1	Subtotal	\$34.2
2015-04-25	Hosting a town hall or	To meet constituents		Lévis	15	M0059690	PIZZA WE	LAT	\$121.7
	community event						Tim Hortor		\$28.4
							Tim Hortor		\$17.3
								Subtotal	\$167.5
2015-04-27	Hosting a staff event	To plan Member's priorities a activities	and	Lévis	2	M0059690	DÉLICES THAILAND		\$40.5
							MAXI	0.14.4.1	\$41.0
					0			Subtotal	\$81.5
2015-05-02	Attend a community activity or event	To meet constituents		Saint-Anselme	2	M0061649	LOISIRS D		\$130.0
	· · ·	_			-		a	Subtotal	\$130.0
2015-05-11	Attend a gala, reception or ceremony	To discuss constituency issu with stakeholders	es	Québec	2	M0060740	Chambre of Commerce d'Industrie	et	\$90.0
								Subtotal	\$90.0
2015-05-11	Attend a community activity or event	To meet constituents		Lévis	1	M0060763	CORPORA LOISIRS 8 SAINTE-C		\$120.0
		·						Subtotal	\$120.0
2015-05-22	Attend a community activity or event	To discuss constituency issu with stakeholders	es	Lévis	1	M0061676		Chambre de Commerce -	
		<u> </u>					Dellechass	Subtotal	\$43.4
TATUS:		ighout fiscal year; DE - Dece							

	Member	Status		Constituency	name	Constitu	ency size	Number of	of electors	
Blane	y, Hon. Steven	Active	Be	ellechasse—Les I Lévis	Etchemins—	3,293			719	
Date of event	Type of event	Purpose of event		Location	Guests	Claim ID	Sup	plier	Total	
2015-05-28	Attend a gala, reception or ceremony	To meet constituents		Lévis	2	M0063265	CHAMBRE DE COMMERCE DE LÉVIS		\$225.00	
								Subtotal	\$225.00	
2015-06-10	Attend a gala, reception or ceremony	To meet constituents		Lévis	1	M0065463	passion fm		\$250.00	
								Subtotal	\$250.00	
2015-06-12	Hosting a meeting	To plan Member's priorities a activities	and	Lévis	6	M0063272	DELICES DE THAILANDE		\$80.70	
							1	Subtotal	\$80.70	
2015-07-02	Attend a community activity or event	To meet constituents		Saint-Anselme	7	M0061649		EXPO BBQ BELLECHASSE		
				1			1	Subtotal	\$240.00	
2015-07-16	Hosting a meeting	To discuss constituency issu with stakeholders	ies	Lévis	5	M0067020	CHEZ VIC	TOR	\$87.00	
		1		1				Subtotal	\$87.00	
2015-07-17	Hosting a meeting	To discuss constituency issu with stakeholders	ies	Lévis	3	M0067020	LE DÉLICI	•	\$69.15	
				1			1	Subtotal	\$69.15	
2015-10-23	Attend a gala, reception or ceremony	To meet constituents		Québec	1	M0070762	Fondation la Famille		\$250.00	
				1			1	Subtotal	\$250.00	
2015-10-30	Hosting a meeting	To plan Member's priorities a activities	and	Lévis	2	M0070958	Délices de	thailande	\$44.75	
							1	Subtotal	\$44.75	
2015-10-31	Attend a community activity or event	To meet constituents		Saint-Charles- de- Bellechasse	1	M0071649	Chevaliers de St-Cha	de Colomb les	\$50.00	
				1 1		1	1	Subtotal	\$50.00	
2015-11-10	Hosting a meeting	To discuss constituency issu with stakeholders	ies	Lévis (Lévis)	2	M0070958	Le Délice		\$29.75	
								Subtotal	\$29.75	
2015-11-13	Hosting a staff event	To celebrate a significant ev	ent	Lévis	6	M0071649	Le Délice		\$113.65	
								Subtotal	\$113.65	
2015-11-14	Hosting a meeting	To discuss constituency issu with stakeholders	ies	Lévis (Lévis)	1	M0071649	Chevaliers Conseil 99	de Colomb 13	\$24.00	
								Subtotal	\$24.00	
2015-11-21	Attend a community activity or event	To meet constituents		Saint-Gervais	1	M0070997	BELLE CH PÊCHE DO LAC DES	OMAINE	\$75.00	
		·						Subtotal	\$75.00	
2015-11-21	Attend a community activity or event	To meet constituents		Les Etchemins	1	M0071377	PHYSIO B APPALAC INC.	EAUCE- HES (2005)	\$100.00	
		I						Subtotal	\$100.00	
2015-11-23	Attend a community activity or event	To meet constituents		Les 1 M0071354 CJE les Etchemins			\$90.00			
								Subtotal	\$90.00	
2015-11-27	Hosting a staff event	To plan Member's priorities a activities	and	Lévis (Lévis)	2	M0070958	Restautant Eggsquis		\$26.45	
									\$26.45	

electors	Constituency size Number of		/ name	Constituency		Status	Member	М	
19	92,7	3 km²	3,293	Etchemins—	ellechasse—Les I Lévis	B	Active	y, Hon. Steven	Blane
Total	upplier	Sup	Claim ID	Guests	Location	ent	Purpose of event	Type of event	Date of event
\$48.	ant ntaire Ottawa	Restaurant Parlementa	M0071649	1	Ottawa		To discuss business of the House, caucus and commit	Hosting a meeting	2015-12-04
\$48.	Subtotal								
\$120.	de thailande	Délices de	M0077215	5	Lévis (Lévis)	int event	To celebrate a significant ev	Hosting a staff event	2015-12-22
\$120.	Subtotal								
\$21.	S Lac-Etchemin 1 M0073987 restaurant Le Martini Subtotal		y issues	To discuss constituency iss with stakeholders	Attend a community activity or event	2016-01-13			
\$21.	Subtotal								
\$55.	estaurant Le Martini Subtotal Restaurant Normandin Subtotal cosmos Subtotal Enfants terribles Subtotal Déjeuner bénéfice évis Subtotal		M0073987	3	Lévis (Lévis)	y issues	To discuss constituency iss with stakeholders	Hosting a meeting	2016-01-20
\$55.	Subtotal								
\$50.		cosmos	M0073987	3	Lévis (Lévis)		To discuss business of the House, caucus and commit	Hosting a meeting	2016-01-21
\$50.	Subtotal								
\$84.	terribles	Enfants ter	M0076273	3	Montréal	ities and	To plan Member's priorities activities	Hosting a meeting	2016-01-29
\$84.	Subtotal								
\$60.	r bénéfice	Déjeuner b Lévis	M0074892	2	Lévis (Lévis)		To meet constituents	Attend a community activity or event	2016-02-05
\$60.	Subtotal								
\$30.	e	Le Délice	M0076273	1	Lévis (Lévis)		To discuss business of the House, caucus and commit	Hosting a meeting	2016-02-05
\$30.	Subtotal								
\$82.	e	Le Délice	M0076273	3	Lévis (Lévis)	y issues	To discuss constituency iss with stakeholders	Hosting a meeting	2016-02-09
\$82.	Subtotal								
\$51.	e	Le Délice	M0076328	2	Lévis (Lévis)	ities and	To plan Member's priorities activities	Hosting a meeting	2016-02-19
\$51.	Subtotal								
\$55.	de Thailande	Délices de	M0079140	2	Lévis (Lévis)	ities and	To plan Member's priorities activities	Hosting a meeting	2016-03-04
\$55.	Subtotal								
\$50.		Services de restauratio	M0079140	1	Ottawa		To discuss business of the House, caucus and commit	Hosting a meeting	2016-03-08
\$50.	Subtotal								
\$400.	NDELA ERIVE-SUD	MAISON D FAMILLE F			taries	To exchange with dignitarie	Attend a community activity or event	2016-03-17	
\$400.	Subtotal								
\$4,508.	Total								