



HOUSE OF COMMONS  
CHAMBRE DES COMMUNES  
CANADA

*Detailed Hospitality Expenditures Report*  
From April 1, 2017 to December 31, 2017

The *Members' Expenditures Report* for the third quarter of 2017-2018 outlines Members' expenditures processed by the House Administration between April 1 and December 31, 2017. The expenditures incurred by Members to carry out their parliamentary functions are published within three months of the end of each quarter. These expenditures are subject to the policies of the Board of Internal Economy in effect when the expenses are incurred. For current policies, refer to the *Members' Allowances and Services Manual* on ourcommons.ca.

The expenses reported in the *Members' Expenditures Report* are, to some extent, reflective of the characteristics of the constituency that each Member represents. Constituency size, population and location are factors that influence Members' expenditures.

The *Members' Expenditures Report* presents year-to-date expenditures by budget and expense category.

Each budget is presented in a separate **column**, explained below:

- **Member's Budgets:** This column presents two budgets to which Members may charge expenses.
  - **Member's Office Budget:** Members are provided with an annual office budget to pay for employee salaries, service contracts, hospitality and advertising expenses, other printing services, constituency office leases, office operating costs, transportation expenses (when no travel points are used), as well as other travel-related expenses. View the Member's Office Budget by Constituency appendix in the Budgets chapter.
  - **Travel Status Expenses Account:** Members are provided with an annual allocation to pay for the per diem and accommodation expenses that they personally incur while in travel status, as well as expenses related to a declared secondary residence.
- **Resources Provided by the House:** This column presents the costs incurred by the House Administration to support Members in the discharge of their parliamentary functions, as well as the costs related to travel points and booked tickets for which a claim has not yet been processed by the House Administration.
- **Travel Points:** This column presents travel points used by Members and their authorized travellers in the support of Members' parliamentary functions. Members are provided with travel points at the beginning of each fiscal year, regardless of where their constituency is located in Canada. A travel point is equivalent to one return trip and a trip means a direct trip, by any means, to one destination for a particular purpose.
  - **Regular:** The number of points used by Members and their authorized travellers when travelling between the constituency and Ottawa.
  - **Special:** The number of points used by Members and their authorized travellers when travelling within Canada, other than for trips between the Member's constituency and Ottawa.
  - **U.S.A.:** The number of points used by Members when travelling to Washington D.C. or New York City.

The *Detailed Travel Points Report* provides information about Members' and authorized travellers' trips processed between April 1 and December 31, 2017 for which travel points were used.

Members' expenditures are presented in eight categories explained below:

- 1 **Employees' salaries:** This category includes the salaries of Members' employees.
- 2 **Service contracts:** This category includes the cost of professional, technical or administrative services or expertise provided to Members.
- 3 **Travel:** This category includes the travel costs of Members and their authorized travellers and is sub-divided as follows:
  - **Member:** This sub-category includes Members' transportation expenses when travelling in support of their parliamentary functions.
  - **Designated traveller:** This sub-category includes the transportation expenses incurred by Members' designated travellers who, under specific conditions, may also be reimbursed per diem and accommodation expenses when

representing the Member at an event. A designated traveller is a person designated by the Member, other than the Member's employees or another Member who is not their spouse. For the list of current designated travellers, see the Public Registry of Designated Travellers.

- **Dependants:** This sub-category includes the transportation expenses incurred by Members' dependants who, under specific conditions, may also be reimbursed per diem and accommodation expenses when representing the Member at an event. Dependants refer to the Member's children who are one of the following:
    - under the age of 21;
    - between the age of 21 and 25 and in full-time attendance at a recognized educational institution; or
    - regardless of age, wholly dependent upon the Member by reason of physical or mental disability.
  - **Employees:** This sub-category includes transportation, accommodation and per diem expenses incurred by Members' eligible employees when travelling in support of the Member's parliamentary functions.
  - **Member's accommodation expenses:** This sub-category includes accommodation expenses incurred by Members when travelling in support of their parliamentary functions.
  - **Member's per diem expenses:** This sub-category includes per diem expenses incurred by Members when travelling in support of their parliamentary functions.
  - **Member's secondary residence expenses:** This sub-category includes the rental cost and basic utility fees if the secondary residence is rented by the Member, or the accommodation rate for each day the residence is available for the Member's occupancy and is not rented to any other person if the Member owns the residence along with any related relocation expenses. In addition, it includes the costs associated with the Member's stay in a hotel or private accommodation if the Member does not own or rent a secondary residence.
- 4 **Hospitality:** This category includes the cost of food, beverages, catering services, equipment rentals and/or live entertainment for meetings, non-partisan events and other functions hosted by Members, as well as ticket costs for meals at community activities or events attended by Members.

The *Detailed Hospitality Expenditures Report* provides information about Members' hospitality expenditures processed between April 1 and December 31, 2017.

- 5 **Gifts:** This category includes the following:
- cost of gifts given as a matter of protocol to recognize the value and importance of a person, an event or an organization from the Member's constituency; and
  - cost of gifts given to a civic leader or dignitary, as well as small token items in the discharge of the Member's parliamentary functions.
- 6 **Advertising:** This category includes the cost of print and other media sent to a Member's constituents to advertise the Member's name and contact information, assistance and services provided, as well as constituency meetings, and to share congratulatory messages, seasonal greetings, partisan opinions or advocacy statements.
- 7 **Printing:** This category includes the cost of printing and photocopying services and is sub-divided as follows:
- **Householders:** This sub-category includes the production costs of printed materials sent by Members to households located in their constituency to inform constituents about parliamentary activities and issues.
  - **Ten percenters:** This sub-category includes the production costs of printed or photocopied materials used to communicate with constituents and reproduced in quantities not exceeding 10% of the total number of households in a Member's constituency.
  - **Other printing-related expenses:** This sub-category includes the cost of all other printing services.
- 8 **Offices:** This category is sub-divided as follows:

- **Constituency office leases, insurance and utilities:** This sub-category includes the cost of office leases and liability insurance, as well as the cost of utilities (e.g. hydro and gas) and relocation for Members' constituency offices.
- **Furniture, furnishing and equipment purchases:** This sub-category includes the cost of furniture and office equipment purchased by Members for their constituency offices.
- **Equipment rentals:** This sub-category includes the cost of rental agreements for equipment, such as photocopiers.
- **Informatics and telecommunication equipment purchases:** This sub-category includes the cost of computers, laptops, tablet devices, printers and other related equipment, as well as smartphones and related devices.
- **Telecommunication services:** This sub-category includes the cost of voice and data plans for various mobile devices as well as the cost of Internet services in constituency offices.
- **Repairs and maintenance:** This sub-category includes the maintenance and repair costs of Members' offices or assets, such as equipment maintenance and office renovations.
- **Postage and courier services:** This sub-category includes the cost of postage and courier services.
- **Materials and supplies:** This sub-category includes the cost of materials, paper and office supplies.
- **Training:** This sub-category includes training costs incurred by Members, their spouse and their employees, subject to certain conditions.

For more information about the *Members' Expenditures Report*, refer to Frequently Asked Questions. Questions about this report should be directed to the Board of Internal Economy spokespersons or to the particular Member.

# Detailed Hospitality Expenditures Report

From April 1, 2017 to December 31, 2017

Member	Status	Constituency name	Constituency size	Number of electors
Warawa, Mark	Active	Langley—Aldergrove	382 km <sup>2</sup>	83,065

Date of event	Type of event	Purpose of event	Location	Guests	Claim ID	Supplier	Total
2017-04-01	Hosting a meeting	To meet visitors of Member's office	Ottawa	0	M0121436	Nespresso	\$46.00
<b>Subtotal</b>							<b>\$46.00</b>
2017-04-05	Hosting a staff event	To plan Member's priorities and activities	Ottawa	4	M0118909	Food Services	\$93.85
<b>Subtotal</b>							<b>\$93.85</b>
2017-04-22	Meal at a gala, reception or ceremony	To meet constituents	Fort Langley	2	M0121313	Langley Hospice Society	\$250.00
<b>Subtotal</b>							<b>\$250.00</b>
2017-05-13	Meal at a gala, reception or ceremony	To meet constituents	Langley (D.M.)	1	M0122575	Langley Memorial Hospital Foundation	\$250.00
<b>Subtotal</b>							<b>\$250.00</b>
2017-05-13	Hosting a meeting	To plan Member's priorities and activities	Langley (D.M.)	8	M0124439	IGA	\$23.41
<b>Subtotal</b>							<b>\$23.41</b>
2017-05-18	Meal at a gala, reception or ceremony	To discuss business of the House, caucus and committees	Ottawa	1	M0122862	National Prayer Breakfast Organizing Committee	\$128.40
<b>Subtotal</b>							<b>\$128.40</b>
2017-05-24	Hosting a meeting	To meet constituents	Langley (D.M.)	2	M0124456	Ricky's All Day Grill	\$26.10
<b>Subtotal</b>							<b>\$26.10</b>
2017-05-29	Hosting a meeting	To discuss constituency issues with stakeholders	Ottawa	3	M0124456	Parliamentary Restaurant	\$102.33
<b>Subtotal</b>							<b>\$102.33</b>
2017-05-31	Hosting a meeting	To meet constituents	Ottawa	8	M0124456	Food Services	\$170.75
<b>Subtotal</b>							<b>\$170.75</b>
2017-06-01	Hosting a meeting	To meet constituents	Ottawa	4	M0124734	Parliamentary Restaurant	\$128.35
<b>Subtotal</b>							<b>\$128.35</b>
2017-06-02	Hosting a meeting	To meet constituents	Langley (D.M.)	1	M0124734	McDonald's	\$3.68
<b>Subtotal</b>							<b>\$3.68</b>
2017-06-08	Hosting a meeting	To discuss constituency issues with stakeholders	Ottawa	4	M0125527	Parliamentary Restaurant	\$93.27
<b>Subtotal</b>							<b>\$93.27</b>
2017-06-27	Hosting a town hall or community event	To celebrate a significant event	Langley (D.M.)	100	M0127222	Safeway	\$59.99
<b>Subtotal</b>							<b>\$59.99</b>
2017-07-01	Hosting a town hall or community event	To celebrate a significant event	Langley (D.M.)	600	M0126989	FROSTING CUPCAKERY & BAKE SHOP	\$615.00
<b>Subtotal</b>							<b>\$615.00</b>
2017-07-15	Hosting a town hall or community event	To meet constituents	Aldergrove	400	M0129658	FROSTING CUPCAKERY & BAKE SHOP	\$400.00
<b>Subtotal</b>							<b>\$400.00</b>
2017-08-16	Hosting a meeting	To discuss constituency issues with stakeholders	Langley (D.M.)	12	M0132444	Tim Hortons	\$30.58
<b>Subtotal</b>							<b>\$30.58</b>
2017-08-16	Hosting a meeting	To discuss constituency issues with stakeholders	Langley (D.M.)	10	M0132810	IGA	\$1.05

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Warawa, Mark	Active	Langley—Aldergrove	382 km <sup>2</sup>	83,065			
Date of event	Type of event	Purpose of event	Location	Guests	Claim ID	Supplier	Total
						<b>Subtotal</b>	<b>\$1.05</b>
2017-08-17	Hosting a meeting	To plan Member's priorities and activities	Langley (D.M.)	7	M0135519	Beatniks Bistro	\$141.22
						<b>Subtotal</b>	<b>\$141.22</b>
2017-08-29	Hosting a meeting	To meet constituents	Langley (D.M.)	4	M0135519	the old spaghetti factory	\$66.45
						<b>Subtotal</b>	<b>\$66.45</b>
2017-08-31	Hosting a meeting	To meet constituents	Langley (D.M.)	2	M0135519	Ricky's All Day Grill	\$26.91
						<b>Subtotal</b>	<b>\$26.91</b>
2017-09-01	Hosting a meeting	To meet constituents	Langley (D.M.)	4	M0135519	Blacksmith Bakery	\$16.50
						<b>Subtotal</b>	<b>\$16.50</b>
2017-09-13	Hosting a meeting	To discuss constituency issues with stakeholders	Langley (D.M.)	3	M0135519	White Spot	\$57.27
						<b>Subtotal</b>	<b>\$57.27</b>
2017-09-14	Hosting a meeting	To meet constituents	Langley (D.M.)	4	M0135519	Milestones	\$105.62
						<b>Subtotal</b>	<b>\$105.62</b>
2017-09-16	Hosting a meeting	To discuss business of the House, caucus and committees	Langley (D.M.)	15	M0136389	Tim Hortons	\$145.19
						IGA	\$36.35
						<b>Subtotal</b>	<b>\$181.54</b>
2017-09-27	Hosting a meeting	To meet constituents	Ottawa	3	M0137039	Parliamentary Restaurant	\$102.92
						<b>Subtotal</b>	<b>\$102.92</b>
2017-10-05	Hosting a meeting	To discuss business of the House, caucus and committees	Ottawa	8	M0137848	Parliamentary Restaurant	\$246.18
						<b>Subtotal</b>	<b>\$246.18</b>
2017-10-10	Hosting a meeting	To plan Member's priorities and activities	Langley (D.M.)	1	M0138684	Wired Monk	\$6.45
						<b>Subtotal</b>	<b>\$6.45</b>
2017-10-10	Hosting a meeting	To plan Member's priorities and activities	Langley (D.M.)	1	M0138684	Ricky's All Day Grill	\$31.89
						<b>Subtotal</b>	<b>\$31.89</b>
2017-10-11	Hosting a meeting	To meet constituents	Langley (D.M.)	1	M0138684	Wired Monk	\$8.75
						<b>Subtotal</b>	<b>\$8.75</b>
2017-10-11	Hosting a meeting	To meet constituents	Langley (D.M.)	3	M0138684	Milestones	\$133.40
						<b>Subtotal</b>	<b>\$133.40</b>
2017-10-12	Hosting a meeting	To meet constituents	Langley (D.M.)	1	M0138684	White Spot	\$43.36
						<b>Subtotal</b>	<b>\$43.36</b>
2017-10-12	Hosting a meeting	To meet constituents	Aldergrove	2	M0138684	White Spot	\$58.31
						<b>Subtotal</b>	<b>\$58.31</b>
2017-10-14	Hosting a meeting	To discuss business of the House, caucus and committees	Langley (D.M.)	3	M0139236	Tim Hortons	\$12.69
						IGA	\$8.50
						<b>Subtotal</b>	<b>\$21.19</b>
2017-10-16	Hosting a meeting	To discuss business of the House, caucus and committees	Ottawa	2	M0138684	Parliamentary Restaurant	\$54.38

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Date of event	Type of event	Purpose of event	Location	Guests	Claim ID	Supplier	Total
<b>Subtotal</b>							<b>\$54.38</b>
2017-10-19	Hosting a meeting	To discuss business of the House, caucus and committees	Ottawa	34	M0139236	Pizza Pizza	\$135.35
						Walmart	\$36.48
<b>Subtotal</b>							<b>\$171.83</b>
2017-11-04	Meal at a community activity or event	To meet constituents	Langley	1	M0141165	Rotary Club of Langley Central	\$110.00
						<b>Subtotal</b>	
2017-11-04	Hosting a meeting	To discuss business of the House, caucus and committees	Langley (D.M.)	15	M0141817	Tim Hortons	\$83.52
						IGA	\$20.31
<b>Subtotal</b>							<b>\$103.83</b>
2017-11-06	Hosting a meeting	To discuss business of the House, caucus and committees	Ottawa	3	M0141165	Courtyard by Marriot	\$52.22
						<b>Subtotal</b>	
2017-11-14	Hosting a meeting	To meet constituents	Aldergrove	2	M0142388	White Spot	\$55.70
						<b>Subtotal</b>	
2017-11-15	Hosting a meeting	To meet constituents	Langley (D.M.)	1	M0142388	Wired Monk	\$4.50
						<b>Subtotal</b>	
2017-11-16	Meal at a community activity or event	To discuss business of the House, caucus and committees	Vancouver	0	M0142388	Greater Vancouver Board of Trade	\$59.00
						<b>Subtotal</b>	
2017-11-22	Hosting a meeting	To meet constituents	Ottawa	2	M0143023	Parliamentary Restaurant	\$49.12
						<b>Subtotal</b>	
2017-11-25	Hosting a meeting	To meet constituents	Fort Langley	18	M0143023	Lelum Arts & Cultural Cafe	\$262.19
						<b>Subtotal</b>	
2017-11-26	Meal at a community activity or event	To meet constituents	Langley	2	M0143023	Langley Christmas Bureau	\$50.00
						<b>Subtotal</b>	
2017-11-29	Hosting a meeting	To discuss business of the House, caucus and committees	Ottawa	22	M0143837	Isabella Pizzeria	\$105.68
						<b>Subtotal</b>	
2017-12-05	Hosting a staff event	To plan Member's priorities and activities	Ottawa	5	M0143869	Milestones	\$176.89
						<b>Subtotal</b>	
2017-12-06	Hosting a meeting	To discuss business of the House, caucus and committees	Ottawa	7	M0144055	Food Services	\$267.76
						<b>Subtotal</b>	
2017-12-10	Hosting a reception or open house	To meet constituents	Langley (D.M.)	200	M0144368	Langley Party Rentals & Tents	\$382.75
					M0144375	Safeway	\$29.95
						Save-On-Foods	\$51.99
						Save-On-Foods	\$55.93
					M0144421	Tim Hortons	\$125.94
						FROSTING CUPCAKERY & BAKE SHOP	\$400.00
<b>Subtotal</b>							<b>\$1,046.56</b>

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Date of event	Type of event	Purpose of event	Location	Guests	Claim ID	Supplier	Total
2017-12-10	Hosting a staff event	To plan Member's priorities and activities	Langley (D.M.)	8	M0144532	Milestones	\$309.66
<b>Subtotal</b>							<b>\$309.66</b>
<b>Total</b>							<b>\$6,550.04</b>
<b>STATUS:</b>							
<b>Active</b> - Member throughout fiscal year; <b>DE</b> - Deceased; <b>NR</b> - Not re-elected; <b>NE</b> - Newly elected; <b>NSR</b> - Not seeking re-election; <b>RS</b> - Resigned; <b>NEB</b> - Newly elected in by-election							