



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Detailed Hospitality Expenditures Report
From April 1, 2017 to March 31, 2018

The *Members' Expenditures Report* for fiscal year 2017-2018 outlines Members' expenditures processed by the House Administration between April 1, 2017 and March 31, 2018. The expenditures incurred by Members in the discharge of their parliamentary functions are published within three months of the end of each quarter. These expenditures are subject to the policies of the Board of Internal Economy that are in effect when the expenses are incurred. The current policies are explained in the *Members' Allowances and Services Manual* available on ourcommons.ca.

The expenses reported in the *Members' Expenditures Report* are, to some extent, reflective of the characteristics of the constituency that each Member represents. Constituency size, population and location are factors that influence Members' expenditures.

The *Members' Expenditures Report* presents year-to-date expenditures by budget and expense category.

Each budget is presented in a separate **column**, as follows:

- **Member's Budgets:** This column presents two budgets to which Members may charge expenses.
 - **Member's Office Budget:** Members are provided with an annual office budget to pay for employee salaries, service contracts, hospitality and advertising expenses, other printing services, constituency office leases, office operating costs, transportation expenses (when no travel points are used), as well as other travel-related expenses. For more information, see the Member's Office Budget by Constituency appendix in the Budgets chapter of the *Members' Allowances and Services Manual*.
 - **Travel Status Expenses Account:** Members are provided with an annual allocation to pay for the per diem and accommodation expenses that they personally incur while in travel status, as well as expenses related to a declared secondary residence.
- **Resources Provided by the House:** This column presents the costs incurred by the House Administration to support Members in the discharge of their parliamentary functions, as well as the costs related to travel points and booked tickets for which a claim has not yet been processed by the House Administration.
- **Travel Points:** This column presents travel points used by Members and their authorized travellers in support of Members' parliamentary functions. Members are provided with travel points at the beginning of each fiscal year, regardless of where their constituency is located in Canada. A travel point is equivalent to one round trip and a trip means a direct trip, by any means, to one destination for a particular purpose.
 - **Regular:** The number of points used by Members and their authorized travellers when travelling between the constituency and Ottawa.
 - **Special:** The number of points used by Members and their authorized travellers when travelling within Canada, other than for trips between the Member's constituency and Ottawa.
 - **U.S.A.:** The number of points used by Members when travelling to Washington D.C. or New York City.

The *Detailed Travel Points Report* provides information about Members' and authorized travellers' trips processed between April 1, 2017 and March 31, 2018, for which travel points were used.

Members' expenditures are divided into eight categories, as follows:

- 1 **Employees' salaries:** This category includes the salaries of Members' employees.
- 2 **Service contracts:** This category includes the costs for professional, technical or administrative services provided to Members.
- 3 **Travel:** This category includes the travel costs of Members and their authorized travellers, and is sub-divided as follows:
 - **Member:** This sub-category includes Members' transportation expenses when travelling in support of their parliamentary functions.

- **Designated traveller:** This sub-category includes transportation expenses incurred by Members' designated travellers who, under specific conditions, may also be reimbursed per diem and accommodation expenses when representing a Member at an event. Each Member may designate one person, other than the Member's employees or another Member who is not the Member's spouse, as a designated traveller. For the list of current designated travellers, see the *Public Registry of Designated Travellers*.
- **Dependants:** This sub-category includes transportation expenses incurred by Members' dependants who, under specific conditions, may also be reimbursed per diem and accommodation expenses when representing a Member at an event. Dependants refer to the Members' children who are one of the following:
 - under the age of 21;
 - between the ages of 21 and 25 and in full-time attendance at a recognized educational institution; or
 - regardless of age, wholly dependent upon the Member by reason of physical or mental disability.
- **Employees:** This sub-category includes transportation, accommodation and per diem expenses incurred by Members' eligible employees when travelling in support of a Member's parliamentary functions.
- **Member's accommodation expenses:** This sub-category includes accommodation expenses incurred by Members when travelling in support of their parliamentary functions.
- **Member's per diem expenses:** This sub-category includes per diem expenses incurred by Members when travelling in support of their parliamentary functions.
- **Member's secondary residence expenses:** This sub-category includes:
 - rental and basic utility fees if the secondary residence is rented by the Member, or the accommodation rate for each day the residence is available for the Member's occupancy and is not rented to any other person if the Member owns the residence;
 - related relocation expenses;
 - costs associated with the Member's stay in a hotel or private accommodation if the Member does not own or rent a secondary residence.

4 **Hospitality:** This category includes the cost of food, beverages, catering services, equipment rentals and/or live entertainment for meetings, non-partisan events and other functions hosted by Members, as well as tickets for meals at community activities or events attended by Members.

The *Detailed Hospitality Expenditures Report* provides information about Members' hospitality expenditures processed between April 1, 2017 and March 31, 2018.

5 **Gifts:** This category includes the following:

- cost of gifts given as a matter of protocol to recognize the value and importance of a person, an event or an organization from a Member's constituency; and
- cost of gifts given to a civic leader or dignitary, as well as small token items given in the discharge of a Member's parliamentary functions.

6 **Advertising:** This category includes the cost of print and other media sent to a Member's constituents to advertise the Member's name and contact information, assistance and services provided, as well as constituency meetings, and to share congratulatory messages, seasonal greetings, partisan opinions or advocacy statements.

7 **Printing:** This category includes the cost of printing and photocopying services, and is sub-divided as follows:

- **Householders:** This sub-category includes the production costs of printed materials sent by Members to households located in their constituency to inform constituents about parliamentary activities and issues.

- **Ten percenters:** This sub-category includes the production costs of printed or photocopied materials used to communicate with constituents and reproduced in quantities not exceeding 10% of the total number of households in a Member's constituency.
- **Other printing-related expenses:** This sub-category includes the cost of all other printing services.

8 **Offices:** This category is sub-divided as follows:

- **Constituency office leases, insurance and utilities:** This sub-category includes the cost of office leases and liability insurance, as well as utility fees (e.g. hydro and gas) and relocation expenses for Members' constituency offices.
- **Furniture, furnishing and equipment purchases:** This sub-category includes the cost of furniture and office equipment purchased by Members for their constituency offices.
- **Equipment rentals:** This sub-category includes the cost of rental agreements for equipment, such as photocopiers.
- **Informatics and telecommunication equipment purchases:** This sub-category includes the cost of computers, laptops, tablet devices, printers and other related equipment, as well as smartphones and related devices.
- **Telecommunication services:** This sub-category includes the cost of voice and data plans for various mobile devices, as well as the cost of Internet services in constituency offices.
- **Repairs and maintenance:** This sub-category includes the maintenance and repair costs of Members' offices and assets such as equipment maintenance and office renovations.
- **Postage and courier services:** This sub-category includes the cost of postage and courier services.
- **Materials and supplies:** This sub-category includes the cost of materials, paper and office supplies.
- **Training:** This sub-category includes training costs incurred by Members, their spouse and their employees, subject to certain conditions.

For more information about the *Members' Expenditures Report*, please refer to the Frequently Asked Questions. Any further inquiries about this report should be directed to the Board of Internal Economy spokespersons or to the Member in question.

Detailed Hospitality Expenditures Report

From April 1, 2017 to March 31, 2018

Member	Status	Constituency name	Constituency size	Number of electors
Sansoucy, Brigitte	Active	Saint-Hyacinthe—Bagot	1,948 km ²	81,016

Date of event	Type of event	Purpose of event	Location	Guests	Claim ID	Supplier	Total
2017-04-01	Meal at a gala, reception or ceremony	To meet constituents	Saint-Hyacinthe	1	M0151118	Chambre de commerce et de l'Industrie Les Maskoutains	\$230.00
Subtotal							\$230.00
2017-04-08	Hosting a reception or open house	To meet constituents	Acton Vale	1	M0124574	Chevaliers de Colombs	\$110.00
Subtotal							\$110.00
2017-04-09	Meal at a community activity or event	To meet constituents	Saint-Hyacinthe	0	M0120808	AFEAS	\$50.00
Subtotal							\$50.00
2017-04-10	Hosting a meeting	To discuss constituency issues with stakeholders	Ottawa	2	M0120808	Service de restauration	\$81.00
					M0134210	Centre de Femmes l'Autonomie en soiE	\$140.00
Subtotal							\$221.00
2017-04-18	Meal at a community activity or event	To meet constituents	Acton Vale	1	M0125277	Chambre de Commerce Région d'Acton	\$230.00
Subtotal							\$230.00
2017-04-27	Meal at a community activity or event	To celebrate a significant event	Saint-Hyacinthe	1	M0124788	Martine Joyal	\$40.00
Subtotal							\$40.00
2017-04-29	Hosting a meeting	To attend staff events including training	Saint-Hyacinthe	5	M0124574	Roma Pizzeria	\$36.96
Subtotal							\$36.96
2017-05-06	Meal at a community activity or event	To meet constituents	Acton Vale	0	M0129688	Chambre de Commerce de la Région	\$115.00
Subtotal							\$115.00
2017-05-19	Hosting a staff event	To attend staff events including training	Ottawa	2	M0124574	Parliamentary Restaurant	\$99.95
Subtotal							\$99.95
2017-05-26	Hosting a town hall or community event	To meet constituents	Saint-Liboire	150	M0124574	Tim Hortons	\$40.00
						Costco	\$39.96
Subtotal							\$79.96
2017-05-27	Meal at a community activity or event	To meet constituents	Saint-Hyacinthe	1	M0124574	Club Optimiste Douville	\$180.00
Subtotal							\$180.00
2017-06-02	Meal at a community activity or event	To meet constituents	Saint-Hyacinthe	1	M0125311	Fondation Denis-Chartier	\$250.00
Subtotal							\$250.00
2017-06-04	Meal at a community activity or event	To meet constituents	Roxton Pond	0	M0138998	Association des Chevaliers bénévoles de l'Hôtel-Dieur de St-Hyacinthe	\$80.00
Subtotal							\$80.00
2017-06-10	Meal at a community activity or event	To meet constituents	Saint-Hyacinthe	1	M0139394	Martine Joyal	\$40.00
Subtotal							\$40.00

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Date of event	Type of event	Purpose of event	Location	Guests	Claim ID	Supplier	Total
2017-06-13	Meal at a community activity or event	To discuss constituency issues with stakeholders	Saint-Hyacinthe	0	M0131826	Solidarité populaire Richelieu-Yamaska (SPRY)	\$7.50
						Subtotal	\$7.50
2017-06-29	Hosting a town hall or community event	To meet constituents	Acton Vale	300	M0129969	Resto La Galoche	\$1,154.74
					M0131761	Pâtisserie Gaudet inc.	\$410.16
					M0131826	Marché Richelieu	\$14.95
						Marché Richelieu	\$34.46
						Marché Richelieu	\$38.68
						William J. Walter	\$45.79
						IGA Benoit	\$65.14
						Verger Cidrerie Larivière	\$63.54
						Korvette	\$5.50
						Dollarama	\$20.62
						Subtotal	\$1,853.58
2017-06-29	Hosting a town hall or community event	To discuss constituency issues with stakeholders	Saint-Hyacinthe	500	M0130187	Chartwell Jardins de la Gare	\$450.00
						Subtotal	\$450.00
2017-08-01	Hosting a meeting	To discuss constituency issues with stakeholders	Ottawa	3	M0120808	Service de restauration	\$47.00
					M0131475	Le Parvis	\$36.00
					M0131477	Restaurant Lussier	\$27.00
						Subtotal	\$110.00
2017-08-12	Meal at a community activity or event	To meet constituents	Saint-Nazaire-d'Acton	1	M0132069	Festival du Porc de St-Nazaire d'Acton	\$40.00
						Subtotal	\$40.00
2017-09-10	Hosting a town hall or community event	To meet visitors of Member's office	Saint-Hyacinthe	35	M0135066	IGA	\$21.06
						CCCPEM	\$9.00
						Subtotal	\$30.06
2017-10-17	Meal at a community activity or event	To meet constituents	Saint-Hyacinthe	0	M0140199	Chambre de Commerce de la grande région de Saint-Hyacinthe	\$104.48
						Subtotal	\$104.48
2017-11-04	Meal at a community activity or event	To meet constituents	Saint-Hyacinthe	1	M0139601	Mouvement Action Loisirs inc.	\$80.00
						Subtotal	\$80.00
2017-11-12	Hosting a town hall or community event	To meet constituents	Saint-Hyacinthe	25	M0141870	IGA Acton Vale	\$20.67
						Subtotal	\$20.67
2017-11-14	Meal at a community activity or event	To meet constituents	Saint-Hyacinthe	1	M0141211	Chambre de commerce et de l'Industrie Les Maskoutains	\$76.98
						Subtotal	\$76.98
2017-11-17	Meal at a community activity or event	To meet constituents	Saint-Hyacinthe	1	M0140312	Fondation Aline Letendre	\$40.00
						Subtotal	\$40.00
2017-11-17	Hosting a staff event	To attend staff events including training	Saint-Hyacinthe	10	M0142417	Restaurant Summum	\$35.69

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Date of event	Type of event	Purpose of event	Location	Guests	Claim ID	Supplier	Total
Subtotal							\$35.69
2017-11-18	Hosting a town hall or community event	To celebrate a significant event	Saint-Hyacinthe	1000	M0141866	Marché Dessaulles	\$28.65
					M0143094	En Faim Marché Lacroix	\$498.00
Subtotal							\$526.65
2017-11-24	Meal at a community activity or event	To meet constituents	Saint-Hyacinthe	1	M0141211	Chambre de commerce et de l'industrie Les Maskoutains	\$82.48
					M0142416	Chambre de commerce et de l'Industrie Les Maskoutains	\$95.00
Subtotal							\$177.48
2017-12-01	Meal at a community activity or event	To meet constituents	Saint-Hyacinthe	4	M0141195	La Moisson Maskoutaine	\$100.00
					M0143096	Moisson Maskoutaine, La	\$25.00
Subtotal							\$125.00
2017-12-05	Hosting a staff event	To attend staff events including training	Ottawa	7	M0145146	Parliamentary Restaurant	\$261.50
							Subtotal
2017-12-14	Hosting a staff event	To attend staff events including training	Ottawa	50	M0145149	Vittoria Trattoria	\$122.80
							Subtotal
2018-01-12	Hosting a staff event	To attend staff events including training	Saint-Hyacinthe	10	M0147613	Scores St-Hyacinthe	\$80.84
							Subtotal
2018-01-16	Meal at a community activity or event	To meet constituents	Saint-Hyacinthe	1	M0144444	Salon de l'Agriculture	\$60.00
							Subtotal
2018-01-17	Meal at a gala, reception or ceremony	To meet constituents	Saint-Hyacinthe	1	M0144444	Salon de l'Agriculture	\$240.00
							Subtotal
2018-01-17	Meal at a community activity or event	To meet constituents	Saint-Hyacinthe	1	M0145226	ciation des technologues en agroalimentaire (ATA)	\$70.00
							Subtotal
2018-02-13	Meal at a community activity or event	To meet constituents	Saint-Hyacinthe	0	M0151197	Solidarité populaire Richelieu-Yamaska	\$7.50
							Subtotal
2018-02-21	Meal at a community activity or event	To meet constituents	Saint-Hyacinthe	0	M0148984	Centraide Richelieu-Yamaska	\$125.00
							Subtotal
2018-02-21	Meal at a gala, reception or ceremony	To meet constituents	Saint-Hyacinthe	0	M0151197	Agricultrices de la Montérégie-Est	\$60.89
							Subtotal
2018-02-21	Hosting a meeting	To meet constituents	Saint-Hyacinthe	10	M0151780	IGA Extra Famille Benoit	\$20.68
							Subtotal
2018-02-22	Hosting a town hall or community event	To meet constituents	Saint-Hyacinthe	40	M0151780	En Faim Marché Lacroix	\$393.00
							Subtotal

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Sansoucy, Brigitte	Active	Saint-Hyacinthe—Bagot	1,948 km ²	81,016			
Date of event	Type of event	Purpose of event	Location	Guests	Claim ID	Supplier	Total
						En Faim Marché Lacroix	\$39.00
						En Faim Marché Lacroix	\$26.00
						En Faim Marché Lacroix	\$24.00
Subtotal							\$482.00
2018-03-03	Meal at a gala, reception or ceremony	To meet constituents	Acton Vale	3	M0148622	Club des Lions Acton Vale, Le	\$168.00
Subtotal							\$168.00
2018-03-08	Meal at a community activity or event	To meet constituents	Saint-Hyacinthe	0	M0151197	CHAMBRE DE COMMERCE ET DE L'INDUSTRIE	\$35.00
Subtotal							\$35.00
2018-03-09	Meal at a community activity or event	To meet constituents	Saint-Hyacinthe	0	M0151780	Au Coeur des familles agricoles	\$20.00
Subtotal							\$20.00
2018-03-15	Hosting a meeting	To discuss constituency issues with stakeholders	Saint-Hyacinthe	10	M0154465	Provigo	\$6.99
Subtotal							\$6.99
2018-03-15	Hosting a town hall or community event	To celebrate a significant event	Acton Vale	25	M0157855	Le Carnet noir	\$500.00
Subtotal							\$500.00
2018-03-17	Meal at a gala, reception or ceremony	To meet constituents	Saint-Hyacinthe	1	M0151594	Harmonie Vocale St-Hyacinthe	\$150.00
Subtotal							\$150.00
2018-03-23	Hosting a town hall or community event	To meet constituents	Saint-Hyacinthe	140	M0155832	St-Hubert St-Hyacinthe	\$79.75
Subtotal							\$79.75
2018-03-24	Hosting a town hall or community event	To meet constituents	Saint-Hyacinthe	200	M0152869	Super C	\$205.99
Subtotal							\$205.99
2018-03-24	Hosting a town hall or community event	To meet constituents	Saint-Hyacinthe	140	M0155832	Marché Lacroix En Faim	\$52.75
						IGA Extra Famille Benoit	\$49.78
Subtotal							\$102.53
2018-03-26	Hosting a reception or open house	To meet visitors of Member's office	Ottawa	20	M0158332	Food Services	\$379.00
Subtotal							\$379.00
2018-03-27	Meal at a community activity or event	To meet constituents	Saint-Hyacinthe	0	M0152363	CHAMBRE DE COMMERCE ET DE L'INDUSTRIE	\$60.00
Subtotal							\$60.00
Total							\$8,679.43

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