

## House of Commons Chambre des communes CANADA

Detailed Hospitality Expenditures Report From April 1, 2019 to March 31, 2020 The *Members' Expenditures Report* for fiscal year 2019-2020 outlines Members' expenditures processed by the House Administration between April 1, 2019 and March 31, 2020. The expenditures incurred by Members in the discharge of their parliamentary functions are published within three months of the end of each quarter. These expenditures are subject to the policies of the Board of Internal Economy that are in effect when the expenses are incurred. The current policies are explained in the *Members' Allowances and Services Manual* available on ourcommons.ca.

The expenses reported in the *Members' Expenditures Report* are, to some extent, reflective of the characteristics of the constituency that each Member represents. Constituency size, population and location are factors that influence Members' expenditures.

The *Members' Expenditures Report* presents year-to-date expenditures by budget and expense category.

Each budget is presented in a separate **column**, as follows:

- Member's Budgets: This column presents two budgets to which Members may charge expenses.
  - Member's Office Budget: Members are provided with an annual office budget to pay for employee salaries, service contracts, hospitality and advertising expenses, other printing services, constituency office leases, office operating costs, transportation expenses (when no travel points are used), as well as other travel-related expenses. For more information, see the Member's Office Budget by Constituency appendix in the Budgets chapter of the Members' Allowances and Services Manual.
  - Travel Status Expenses Account: Members are provided with an annual allocation to pay for the per diem and accommodation expenses that they personally incur while in travel status, as well as expenses related to a declared secondary residence.
- **Resources Provided by the House:** This column presents the costs incurred by the House Administration to support Members in the discharge of their parliamentary functions, as well as the costs related to travel points and booked tickets for which a claim has not yet been processed by the House Administration.
- Travel Points: This column presents travel points used by Members and their authorized travellers in support of Members' parliamentary functions. Members are provided with travel points at the beginning of each fiscal year. A travel point is equivalent to one round trip and a trip means a direct trip, by any means, to one destination for a particular purpose.
  - **Regular:** The number of points used by Members and their authorized travellers when travelling between the constituency and Ottawa, within the constituency, and from Ottawa or the constituency to the provincial/territorial capital.
  - **Special:** The number of points used by Members and their authorized travellers when travelling within Canada, other than for regular trips.
  - U.S.A.: The number of points used by Members when travelling to Washington D.C. or New York City.

The *Detailed Travel Points Report* provides information about Members' and authorized travellers' trips processed between April 1, 2019 and March 31, 2020, for which travel points were used.

Members' expenditures are divided into eight categories, as follows:

- 1 **Employees' salaries:** This category includes the salaries of Members' employees.
- 2 **Service contracts:** This category includes the costs for professional, technical or administrative services provided to Members.
- 3 **Travel:** This category includes the travel costs of Members and their authorized travellers, and is sub-divided as follows:
  - **Member:** This sub-category includes Members' transportation expenses when travelling in support of their parliamentary functions.

- **Designated traveller:** This sub-category includes transportation expenses incurred by Members' designated travellers who, under specific conditions, may also be reimbursed per diem and accommodation expenses when representing a Member at an event. Each Member may designate one person, other than the Member's employees or another Member who is not the Member's spouse, as a designated traveller. For the list of current designated travellers, see the *Public Registry of Designated Travellers*.
- **Dependants:** This sub-category includes transportation expenses incurred by Members' dependants who, under specific conditions, may also be reimbursed per diem and accommodation expenses when representing a Member at an event. Dependants refer to the Members' children who are one of the following:
  - under the age of 21;
  - between the ages of 21 and 25 and in full-time attendance at a recognized educational institution; or
  - regardless of age, wholly dependent upon the Member by reason of physical or mental disability.
- **Employees:** This sub-category includes transportation, accommodation and per diem expenses incurred by Members' eligible employees when travelling in support of a Member's parliamentary functions.
- **Member's accommodation expenses:** This sub-category includes accommodation expenses incurred by Members when travelling in support of their parliamentary functions.
- **Member's per diem expenses:** This sub-category includes per diem expenses incurred by Members when travelling in support of their parliamentary functions.
- Member's secondary residence expenses: This sub-category includes:
  - rental and basic utility fees if the secondary residence is rented by the Member, or the accommodation rate for
    each day the residence is available for the Member's occupancy and is not rented to any other person if the
    Member owns the residence;
  - related relocation expenses;
  - costs associated with the Member's stay in a hotel or private accommodation if the Member does not own or rent a secondary residence.
- 4 **Hospitality:** This category includes the cost of food, beverages, catering services, equipment rentals and/or live entertainment for meetings, non-partisan events and other functions hosted by Members, as well as tickets for meals at community activities or events attended by Members.
  - The *Detailed Hospitality Expenditures Report* provides information about Members' hospitality expenditures processed between April 1, 2019 and March 31, 2020.
- 5 **Gifts:** This category includes the following:
  - cost of gifts given as a matter of protocol to recognize the value and importance of a person, an event or an
    organization from a Member's constituency; and
  - cost of gifts given to a civic leader or dignitary in the discharge of a Member's parliamentary functions.
- Advertising: This category includes the cost of print and other media sent to a Member's constituents, as well as promotional items given to a Member's constituents, to advertise the Member's name and contact information, assistance and services provided, as well as constituency meetings, and to share congratulatory messages, seasonal greetings, partisan opinions or advocacy statements.
- 7 **Printing:** This category includes the cost of printing and photocopying services, and is sub-divided as follows:
  - **Householders:** This sub-category includes the production costs of printed materials sent by Members to households located in their constituency to inform constituents about parliamentary activities and issues.

- **Ten percenters:** This sub-category includes the production costs of printed or photocopied materials used to communicate with constituents and reproduced in quantities not exceeding 10% of the total number of households in a Member's constituency.
- Other printing-related expenses: This sub-category includes the cost of all other printing services.
- 8 **Offices:** This category is sub-divided as follows:
  - Constituency office leases, insurance and utilities: This sub-category includes the cost of office leases, liability insurance, utility fees (e.g. hydro and gas) and relocation expenses for Members' constituency offices.
  - Furniture, furnishing and equipment purchases: This sub-category includes the cost of furniture and office equipment purchased by Members for their constituency offices.
  - Equipment rentals: This sub-category includes the cost of rental agreements for equipment, such as photocopiers.
  - Informatics and telecommunication equipment purchases: This sub-category includes the cost of computers, laptops, tablet devices, printers and other related equipment, as well as smartphones and related devices.
  - Telecommunication services: This sub-category includes the cost of voice and data plans for various mobile devices.
  - **Repairs and maintenance:** This sub-category includes the maintenance and repair costs of Members' offices and assets such as equipment maintenance and office renovations.
  - **Postage and courier services:** This sub-category includes the cost of postage and courier services.
  - Materials and supplies: This sub-category includes the cost of materials, paper and office supplies.
  - **Training:** This sub-category includes training costs incurred by Members, their spouse and their employees, subject to certain conditions.

For more information about the *Members' Expenditures Report*, please refer to the Frequently Asked Questions. Any further inquiries about this report should be directed to the Board of Internal Economy spokespersons or to the Member in question.

## Detailed Hospitality Expenditures Report From April 1, 2019 to March 31, 2020

	Member	Status Active	Constituenc North Island—P	-		tuency size Number of 911 km <sup>2</sup> 90,45			
	ney, Rachel			owell River					
Date of event	Type of event	Purpose of event	Location	Guests	Claim ID	Supplier		Total	
2019-04-01	Hosting a meeting	To meet visitors of Member's	Campbell	0	M0203581	Thrifty Foods		\$25.9	
		office	River		M0207026	HealthyWay		\$13.5	
					M0210493	QUAY WEST KITCHEN & CATERING Discovery Foods Quay West Kitchen Healthy Way Healthy Way		\$18.50	
					M0213409			\$13.9	
					M0215424			\$21.0	
								\$27.9	
								\$10.9	
							Subtotal	\$131.9	
2019-04-11	Hosting a meeting	To meet constituents	Ottawa	2	M0200742	Parliamentary Restaurant		\$51.9	
						_	Subtotal	\$51.9	
2019-05-13	Hosting a reception or open house	To discuss constituency issues with stakeholders	Ottawa	25	M0203894	Food Services		\$95.00	
		I			ı		\$95.0		
2019-06-13	Hosting a meeting	To discuss constituency issues with stakeholders	Ottawa	3	M0205644	L3B Sparks		\$77.1	
		I			I		\$77.1		
2019-06-23	Hosting a town hall or community event	To discuss constituency issues with stakeholders	Courtenay	15	M0207026	Nicole Everson		\$150.0	
		T		1	ı	Subtotal		\$150.0	
2019-06-26	Meal at a community activity or event	To meet constituents	Campbell River	0	M0208373	Campbell River Chamber of Commerce		\$15.00	
						_	Subtotal	\$15.0	
2019-07-20	Hosting a meeting	To discuss constituency issues with stakeholders	Campbell River	15	M0213409	IGA		\$13.3	
		I			ı		Subtotal	\$13.3	
2019-08-01	Hosting a meeting	To discuss constituency issues with stakeholders	Campbell River	10	M0213409	Thrifty Foods Subtotal		\$11.2	
		I	1		l		\$11.2		
2019-08-01	Hosting a meeting	To discuss constituency issues with stakeholders	Campbell River	5	M0213409	Perk's		\$11.9	
2010 20 21		·· · · ·					Subtotal	\$11.9	
2019-08-01	Hosting a meeting	To discuss constituency issues with stakeholders	Sayward	4	M0213907	Crossroads Pub & Restaurant		\$74.9	
						_	Subtotal	\$74.9	
2019-09-10	Hosting a meeting	To discuss constituency issues with stakeholders	Gold River	4	M0215491	The Ridge Roadhouse		\$69.5	
		T			ı		Subtotal	\$69.5	
2019-10-22	Hosting a meeting	To meet visitors of Member's office	Campbell	0	M0221480	Healthy Way Healthy Way		\$27.1	
		Unice	River		M0227317			\$24.29	
					M0229053	HealthyWa		\$27.38	
		<u> </u>				1.	Subtotal	\$78.8	
2019-12-05	Meal at a gala, reception or ceremony	To discuss constituency issues with stakeholders	Ottawa	1	M0220712	Assembly of First Nations		\$125.00	
						Assembly Nations	of First	\$125.0	
							Subtotal	\$250.00	
2019-12-06	Hosting a meeting	To meet constituents	Port McNeill	6	M0221480	IGA		\$23.9	

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## Detailed Hospitality Expenditures Report From April 1, 2019 to March 31, 2020

electors		Constitue 57,91		North Island—Po	Status Active	ney, Rachel	Rla		
Total	Supplier	Claim ID	Guests	Location	Purpose of event	Type of event	Date of event		
\$27.9	Perk's Donuts								
\$51.9	Subtotal			1					
\$149.6	Save on Foods	M0222308	60	Campbell	To meet constituents	Hosting a reception or	2019-12-13		
\$61.3	Salish Seafoods	M0222718		River		open house			
\$210.9	Subtotal								
\$56.0	Save on Foods	M0222718	200	Powell River	To meet constituents	Hosting a reception or	2019-12-16		
\$190.9	Quality Foods					open house			
\$84.0	Rocky Mountain Pizza & Bakery								
\$126.0	Tia'amin Convenience Store								
\$33.0	Marine Service & Supply								
\$7.6	Quality foods								
\$497.7	Subtotal								
\$108.	Quay West Kitchen & Catering	M0227289	4	Campbell River	To discuss constituency issues with stakeholders	Hosting a meeting	2019-12-18		
\$108.1	Subtotal								
\$220.0	Comox Chamber of Commerce	M0220857	1	Comox	To meet constituents	Meal at a gala, reception or ceremony	2020-01-25		
\$220.0	Subtotal								
\$70.0	Food Services	M0226028	2	Ottawa	To discuss constituency issues with stakeholders	Hosting a meeting	2020-01-29		
\$70.0	Subtotal								
\$24.6	Food Services	M0226502	2	Ottawa	To discuss constituency issues with stakeholders	Hosting a meeting	2020-01-30		
\$24.6	Subtotal								
\$60.0	Powell River Chamber of Commerce	M0227383	0	Powell River	To meet constituents	Meal at a gala, reception or ceremony	2020-02-08		
\$60.0	Subtotal								
\$74.5	Food Services	M0229387	2	Ottawa	To discuss constituency issues with stakeholders	Hosting a meeting	2020-02-26		
\$74.5	Subtotal								
\$25.0	40 Knots Winery	M0229053	0	Comox	To celebrate a significant event	Meal at a community activity or event			
\$25.0	Subtotal								
\$50.0	Port McNeill Business Excellence Awards Celebration	M0231401	0	Port McNeill	To meet constituents	Meal at a gala, reception or ceremony	2020-03-07		
\$50.0	Subtotal								
\$111.0	Food Services	M0230859	5	Ottawa	To discuss constituency issues with stakeholders	Hosting a meeting	2020-03-10		
\$111.0	Subtotal								
\$47.0	Food Services	M0230996	2	Ottawa	To meet constituents	Hosting a meeting	2020-03-11		
\$47.0	Subtotal								
\$2,581.7	Total								