House of Commons
Chambre des communes
CANADA

Detailed Travel Points Report

From April 1, 2016 to December 31, 2016

The *Members' Expenditures Report* for the third quarter of 2016-2017 outlines Members' expenditures processed by the House Administration between April 1, 2016 and December 31, 2016. The expenditures incurred by Members to carry out their parliamentary functions are published within three months of the end of each quarter. These expenditures are subject to the policies of the Board of Internal Economy in effect when the expenses are incurred. For current policies, refer to the Members' Allowances and Services Manual on the Parliament of Canada Web site.

The *Members' Expenditures Report* presents year-to-date expenditures by budget and expense category.

Each budget is presented in a separate **column**, explained below:

- **Member's Budgets:** This column presents two budgets to which Members may charge expenses.
  - **Member's Office Budget:** Members are provided with an annual office budget to pay for employee salaries, service contracts, hospitality and advertising expenses, other printing services, constituency office leases, office operating costs, transportation expenses (when no travel points are used), as well as other travel-related expenses. View the Member's office Budget by Constituency.
  - **Travel Status Expenses Account:** Members are provided with an annual allocation to pay for the per diem and accommodation expenses that they personally incur while in travel status, as well as expenses related to a declared secondary residence.
- **Resources Provided by the House:** This column presents the costs incurred by the House Administration to support Members in the discharge of their parliamentary functions, as well as the costs related to travel points and booked tickets for which a claim has not yet been processed by the House Administration.
- **Travel Points:** This column presents travel points used by Members and their authorized travellers in the support of Members' parliamentary functions. Members are provided with travel points at the beginning of each fiscal year, regardless of where their constituency is located in Canada. A travel point is equivalent to one return trip and a trip means a direct trip, by any means, to one destination for a particular purpose.
  - **Regular:** The number of points used by Members and their authorized travellers when travelling between the constituency and Ottawa.
  - **Special:** The number of points used by Members and their authorized travellers when travelling within Canada, other than for trips between the Member's constituency and Ottawa.
  - **U.S.A.:** The number of points used by Members when travelling to Washington D.C. or New York City.

  The *Detailed Travel Points Report* provides information about Members' and authorized travellers' trips processed between April 1, 2016 and December 31, 2016 for which travel points were used.

Members' expenditures are presented in eight categories explained below:

1. **Employees' salaries:** This category includes the salaries of Members' employees.
2. **Service contracts:** This category includes the cost of professional, technical or administrative services or expertise provided to Members.
3. **Travel:** This category includes the travel costs of Members and their authorized travellers and is sub-divided as follows:

- **Member:** This sub-category includes Members' transportation expenses when travelling in support of their parliamentary functions.
- **Designated traveller:** This sub-category includes the transportation expenses incurred by Members' designated travellers who, under specific conditions, may also be reimbursed per diem and accommodation expenses when representing the Member at an event. A designated traveller is a person designated by the Member, other than the Member's employees or another Member. For the list of current designated travellers, see the Public Registry of Designated Travellers.
- **Dependants:** This sub-category includes the transportation expenses incurred by Members' dependants who, under specific conditions, may also be reimbursed per diem and accommodation expenses when representing the Member at an event. Dependants refer to the Member's children who are one of the following:
  - under the age of 21;
  - between the age of 21 and 25 and in full-time attendance at a recognized educational institution; or
  - regardless of age, wholly dependent upon the Member by reason of physical or mental disability.
- **Employees:** This sub-category includes transportation, accommodation and per diem expenses incurred by Members' eligible employees when travelling in support of the Member's parliamentary functions.
- **Member's accommodation expenses:** This sub-category includes accommodation expenses incurred by Members when travelling in support of their parliamentary functions.
- **Member's per diem expenses:** This sub-category includes per diem expenses incurred by Members when travelling in support of their parliamentary functions.
- **Member's secondary residence expenses:** This sub-category includes the rental cost and basic utility fees if the secondary residence is rented by the Member, or the accommodation rate for each day the residence is available for the Member's occupancy and is not rented to any other person if the Member owns the residence along with any related relocation expenses. In addition, it includes the costs associated with the Member's stay in a hotel or private accommodation if the Member does not own or rent a secondary residence.

4 **Hospitality:** This category includes the cost of food, beverages, catering services, equipment rentals and/or live entertainment for meetings, non-partisan events and other functions hosted by Members, as well as ticket costs for meals at community activities or events attended by Members.

The *Detailed Hospitality Expenditures Report* provides information about Members' hospitality expenditures processed between April 1, 2016 and December 31, 2016.

5 **Gifts:** This category includes the following:

- cost of gifts given as a matter of protocol to recognize the value and importance of a person, an event or an organization from the Member's constituency; and
- cost of gifts given to a civic leader or dignitary, as well as small token items in the discharge of the Member's parliamentary functions.

6 **Advertising:** This category includes the cost of print and other media sent to a Member's constituents to advertise the Member's name and contact information, assistance and services provided, as well as constituency meetings, and to share congratulatory messages, seasonal greetings, partisan opinions or advocacy statements.

7 **Printing:** This category includes the cost of printing and photocopying services and is sub-divided as follows:

- **Householders:** This sub-category includes the production costs of printed materials sent by Members to households located in their constituency to inform constituents about parliamentary activities and issues.
- **Ten percenters:** This sub-category includes the production costs of printed or photocopied materials used to communicate with constituents and reproduced in quantities not exceeding 10% of the total number of households in a Member's constituency.
- **Other printing-related expenses:** This sub-category includes the cost of all other printing services.

8 **Offices:** This category is sub-divided as follows:

- **Constituency office leases, insurance and utilities:** This sub-category includes the cost of office leases and liability insurance, as well as the cost of utilities (e.g. hydro and gas) and relocation for Members' constituency offices.
- **Furniture, furnishing and equipment purchases:** This sub-category includes the cost of furniture and office equipment purchased by Members for their constituency offices.
- **Equipment rentals:** This sub-category includes the cost of rental agreements for equipment, such as photocopiers.
- **Informatics and telecommunication equipment purchases:** This sub-category includes the cost of computers, laptops, tablet devices, printers and other related equipment, as well as smartphones and related devices.
- **Telecommunication services:** This sub-category includes the cost of voice and data plans for various mobile devices.
- **Repairs and maintenance:** This sub-category includes the maintenance and repair costs of Members' offices or assets, such as equipment maintenance and office renovations.
- **Postage and courier services:** This sub-category includes the cost of postage and courier services.
- **Materials and supplies:** This sub-category includes the cost of materials, paper and office supplies.
- **Training:** This sub-category includes training costs incurred by Members, their spouse and their employees, subject to certain conditions.

For more information about the *Members' Expenditures Report,* refer to Frequently Asked Questions. Questions about this report should be directed to the Board of Internal Economy spokespersons or to the particular Member.

Detailed Travel Points Report

From April 1, 2016 to December 31, 2016

Member	Status	Constituency name	Constituency size	Number of electors
Chong, Hon. Michael	Active	Wellington—Halton Hills	1,584 km²	90,117

Claim ID / Ticket #	Traveller	Purpose of travel	Date	Departure	Destination	Transportation	Accommodation	Per diem	Points			Total
									Reg.	Spec.	U.S.A.	
Member												
T0104689	Chong, Michael	To travel to/from constituency and Ottawa		Fergus	Ottawa				0.50			
	Chong, Michael	To travel to/from constituency and Ottawa		Ottawa	Fergus				0.50			
					Claim subtotal	**$473.46**	**-**	**$128.97**	**1.00**	**-**	**-**	**$602.43**
T0104690	Chong, Michael	To travel to/from constituency and Ottawa		Fergus	Ottawa				0.50			
	Chong, Michael	To travel to/from constituency and Ottawa		Ottawa	Fergus				0.50			
					Claim subtotal	**$483.28**	**-**	**$74.33**	**1.00**	**-**	**-**	**$557.61**
T0105254	Chong, Michael	To travel to/from constituency and Ottawa		Fergus	Ottawa				0.50			
	Chong, Michael	To attend an event as a guest speaker	2016-05-05	Ottawa	Montréal					0.50		
	Chong, Michael	To attend an event as a guest speaker	2016-05-07	Montréal	Fergus					0.50		
					Claim subtotal	**$588.64**	**$389.02**	**$113.97**	**0.50**	**1.00**	**-**	**$1,091.63**
T0105883	Chong, Michael	To travel to/from constituency and Ottawa		Fergus	Ottawa				0.50			
	Chong, Michael	To travel to/from constituency and Ottawa		Ottawa	Fergus				0.50			
					Claim subtotal	**$473.46**	**-**	**$211.07**	**1.00**	**-**	**-**	**$684.53**
T0105976	Chong, Michael	To travel to/from constituency and Ottawa		Fergus	Ottawa				0.50			
	Chong, Michael	To travel to/from constituency and Ottawa		Ottawa	Fergus				0.50			
					Claim subtotal	**$473.46**	**-**	**$170.89**	**1.00**	**-**	**-**	**$644.35**
T0107307	Chong, Michael	To travel to/from constituency and Ottawa		Fergus	Ottawa				0.50			
					Claim subtotal	**$250.57**	**-**	**$170.89**	**0.50**	**-**	**-**	**$421.46**

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									Reg.	Spec.	U.S.A.	
T0107452	Chong, Michael	To attend meetings with stakeholders about business of the House	2016-06-04	Fergus	Winnipeg					0.50		
	Chong, Michael	To attend meetings with stakeholders about business of the House	2016-06-05	Winnipeg	Fergus					0.50		
					Claim subtotal	**$1,346.51**	**$153.50**	**-**	**-**	**1.00**	**-**	**$1,500.01**
T0107788	Chong, Michael	To travel to/from constituency and Ottawa		Fergus	Ottawa				0.50			
	Chong, Michael	To travel to/from constituency and Ottawa		Ottawa	Fergus				0.50			
					Claim subtotal	**$473.46**	**-**	**$75.36**	**1.00**	**-**	**-**	**$548.82**
T0108566	Chong, Michael	To attend meetings with stakeholders about business of the House	2016-06-02	Ottawa	Montréal					0.50		
	Chong, Michael	To attend meetings with stakeholders about business of the House	2016-06-02	Montréal	Toronto					0.50		
	Chong, Michael	To attend meetings with stakeholders about business of the House	2016-06-03	Toronto	Fergus					0.50		
					Claim subtotal	**$400.72**	**$139.86**	**-**	**-**	**1.50**	**-**	**$540.58**
T0109196	Chong, Michael	To travel to/from constituency and Ottawa		Fergus	Ottawa				0.50			
					Claim subtotal	**$336.61**	**-**	**$100.54**	**0.50**	**-**	**-**	**$437.15**
T0109217	Chong, Michael	To travel to/from constituency and Ottawa		Fergus	Ottawa				0.50			
	Chong, Michael	To travel to/from constituency and Ottawa		Ottawa	Fergus				0.50			
					Claim subtotal	**$473.46**	**-**	**$85.54**	**1.00**	**-**	**-**	**$559.00**
T0111810	Chong, Michael	To attend language training	2016-07-24	Fergus	Québec					0.50		

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									Reg.	Spec.	U.S.A.	
	Chong, Michael	To attend meetings with stakeholders about business of the House	2016-07-29	Québec	Montréal					0.50		
	Chong, Michael	To attend meetings with stakeholders about business of the House	2016-07-30	Montréal	Fergus					0.50		
					Claim subtotal	**$935.57**	**-**	**-**	**-**	**1.50**	**-**	**$935.57**
T0111824	Chong, Michael	To attend meetings with stakeholders about business of the House	2016-07-19	Fergus	Kingston					0.50		
	Chong, Michael	To attend meetings with stakeholders about business of the House	2016-07-20	Ottawa	Toronto					0.50		
	Chong, Michael	To attend meetings with stakeholders about business of the House	2016-07-20	Kingston	Ottawa					0.50		
	Chong, Michael	To attend meetings with stakeholders about business of the House	2016-07-21	Toronto	Fergus					0.50		
					Claim subtotal	**$529.40**	**$360.87**	**-**	**-**	**2.00**	**-**	**$890.27**
T0111856	Chong, Michael	To attend language training	2016-08-01	Fergus	Québec					0.50		
	Chong, Michael	To attend language training	2016-08-04	Québec	Fergus					0.50		
					Claim subtotal	**$888.38**	**-**	**-**	**-**	**1.00**	**-**	**$888.38**
T0113283	Chong, Michael	To attend language training	2016-09-06	Fergus	Québec					0.50		
	Chong, Michael	To attend language training	2016-09-09	Québec	Toronto					0.50		
					Claim subtotal	**$942.53**	**-**	**-**	**-**	**1.00**	**-**	**$942.53**
T0113289	Chong, Michael	To travel to/from constituency and Ottawa		Fergus	Ottawa				0.50			

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									Reg.	Spec.	U.S.A.	
	Chong, Michael	To attend meetings with stakeholders about business of the House	2016-08-24	Ottawa	Montréal					0.50		
	Chong, Michael	To attend meetings with stakeholders about business of the House	2016-08-25	Toronto	Fergus					0.50		
					Claim subtotal	**$637.86**	**$212.33**	**-**	**0.50**	**1.00**	**-**	**$850.19**
T0114363	Chong, Michael	To travel to/from constituency and Ottawa		Ottawa	Fergus				0.50			
	Chong, Michael	To travel to/from constituency and Ottawa		Fergus	Ottawa				0.50			
					Claim subtotal	**$477.32**	**-**	**$130.71**	**1.00**	**-**	**-**	**$608.03**
T0114366	Chong, Michael	To travel to/from constituency and Ottawa		Fergus	Ottawa				0.50			
	Chong, Michael	To travel to/from constituency and Ottawa		Ottawa	Fergus				0.50			
					Claim subtotal	**$477.32**	**-**	**$155.71**	**1.00**	**-**	**-**	**$633.03**
T0115404	Chong, Michael	To travel to/from constituency and Ottawa		Fergus	Ottawa				0.50			
	Chong, Michael	To travel to/from constituency and Ottawa		Ottawa	Fergus				0.50			
					Claim subtotal	**$483.10**	**-**	**$142.28**	**1.00**	**-**	**-**	**$625.38**
T0115995	Chong, Michael	To travel to/from constituency and Ottawa		Ottawa	Fergus				0.50			
	Chong, Michael	To travel to/from constituency and Ottawa		Fergus	Ottawa				0.50			
					Claim subtotal	**$992.51**	**-**	**$102.05**	**1.00**	**-**	**-**	**$1,094.56**
T0116592	Chong, Michael	To travel to/from constituency and Ottawa		Fergus	Ottawa				0.50			
	Chong, Michael	To attend an authorized funeral	2016-10-27	Ottawa	Toronto					0.50		

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									Reg.	Spec.	U.S.A.	
	Chong, Michael	To attend meetings with stakeholders about business of the House	2016-10-28	Calgary	Toronto					0.50		
	Chong, Michael	To attend meetings with stakeholders about business of the House	2016-10-29	Toronto	Fergus					0.50		
					Claim subtotal	**$1,780.96**	**$359.70**	**$162.99**	**0.50**	**1.50**	**-**	**$2,303.65**
T0117565	Chong, Michael	To travel to/from constituency and Ottawa		Fergus	Ottawa				0.50			
	Chong, Michael	To travel to/from constituency and Ottawa		Ottawa	Fergus				0.50			
					Claim subtotal	**$483.10**	**-**	**$157.68**	**1.00**	**-**	**-**	**$640.78**
T0119089	Chong, Michael	To travel to/from constituency and Ottawa		Fergus	Ottawa				0.50			
	Chong, Michael	To travel to/from constituency and Ottawa		Ottawa	Fergus				0.50			
					Claim subtotal	**$492.03**	**-**	**$111.70**	**1.00**	**-**	**-**	**$603.73**
T0119090	Chong, Michael	To travel to/from constituency and Ottawa		Fergus	Ottawa				0.50			
	Chong, Michael	To attend meetings with stakeholders about business of the House	2016-11-23	Ottawa	Belleville					0.50		
	Chong, Michael	To attend meetings with stakeholders about business of the House	2016-11-24	Belleville	Toronto					0.50		
	Chong, Michael	To attend meetings with stakeholders about business of the House	2016-11-26	Toronto	Fergus					0.50		
					Claim subtotal	**$492.05**	**$162.60**	**$71.03**	**0.50**	**1.50**	**-**	**$725.68**
T0119094	Chong, Michael	To travel to/from constituency and Ottawa		Fergus	Ottawa				0.50			
	Chong, Michael	To travel to/from constituency and Ottawa		Ottawa	Fergus				0.50			

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									Reg.	Spec.	U.S.A.	
					Claim subtotal	**$483.10**	**-**	**$126.88**	**1.00**	**-**	**-**	**$609.98**
					Subtotal for Member	**$15,868.86**	**$1,777.88**	**$2,292.59**	**16.00**	**13.00**	**-**	**$19,939.33**
					Claims pending	**-**	**-**	**-**	**-**	**-**	**-**	**-**
					Total for Member	**$15,868.86**	**$1,777.88**	**$2,292.59**	**16.00**	**13.00**	**-**	**$19,939.33**
Designated traveller												
T0105284	(Davidson) Chong, Caroline Joan	To travel to/from constituency and Ottawa		Fergus	Ottawa				0.50			
	(Davidson) Chong, Caroline Joan	To travel to/from constituency and Ottawa		Ottawa	Fergus				0.50			
					Claim subtotal	**$584.06**	**-**	**-**	**1.00**	**-**	**-**	**$584.06**
T0113286	(Davidson) Chong, Caroline Joan	Attending event with Member	2016-09-12	Fergus	Halifax					0.50		
	(Davidson) Chong, Caroline Joan	Attending event with Member	2016-09-14	Halifax	Toronto					0.50		
					Claim subtotal	**$817.97**	**-**	**-**	**-**	**1.00**	**-**	**$817.97**
					Subtotal for designated traveller	**$1,402.03**	**-**	**-**	**1.00**	**1.00**	**-**	**$1,402.03**
					Claims pending	**-**	**-**	**-**	**-**	**-**	**-**	**-**
					Total for designated traveller	**$1,402.03**	**-**	**-**	**1.00**	**1.00**	**-**	**$1,402.03**
Dependants												
					Subtotal for dependants	**-**	**-**	**-**	**-**	**-**	**-**	**-**
					Claims pending	**-**	**-**	**-**	**-**	**-**	**-**	**-**
					Total for dependants	**-**	**-**	**-**	**-**	**-**	**-**	**-**
Employees												
T0105823	Smith, James	To travel to/from constituency and Ottawa		Ottawa	Fergus				0.50			
	Smith, James	To travel to/from constituency and Ottawa		Fergus	Ottawa				0.50			

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									Reg.	Spec.	U.S.A.	
					Claim subtotal	**$473.46**	**$158.40**	**$70.36**	**1.00**	**-**	**-**	**$702.22**
T0113648	Ward, Nancy	To travel to/from constituency and Ottawa		Fergus	Ottawa				0.50			
	Ward, Nancy	To travel to/from constituency and Ottawa		Ottawa	Fergus				0.50			
					Claim subtotal	**$477.32**	**$376.75**	**$140.71**	**1.00**	**-**	**-**	**$994.78**
					Subtotal for employees	**$950.78**	**$535.15**	**$211.07**	**2.00**	**-**	**-**	**$1,697.00**
					Claims pending	**-**	**-**	**-**	**-**	**-**	**-**	**-**
					Total for employees	**$950.78**	**$535.15**	**$211.07**	**2.00**	**-**	**-**	**$1,697.00**
					TOTAL	**$18,221.67**	**$2,313.03**	**$2,503.66**	**19.00**	**14.00**	**-**	**$23,038.36**

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