



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Detailed Travel Points Report
From April 1, 2016 to March 31, 2017

The *Members' Expenditures Report* for 2016-2017 outlines Members' expenditures processed by the House Administration between April 1, 2016 and March 31, 2017. The expenditures incurred by Members to carry out their parliamentary functions are published within three months of the end of each quarter. These expenditures are subject to the policies of the Board of Internal Economy in effect when the expenses are incurred. For current policies, refer to the *Members' Allowances and Services Manual* on the Parliament of Canada Web site.

The *Members' Expenditures Report* presents year-to-date expenditures by budget and expense category.

Each budget is presented in a separate **column**, explained below:

- **Member's Budgets:** This column presents two budgets to which Members may charge expenses.
 - **Member's Office Budget:** Members are provided with an annual office budget to pay for employee salaries, service contracts, hospitality and advertising expenses, other printing services, constituency office leases, office operating costs, transportation expenses (when no travel points are used), as well as other travel-related expenses. View the Member's office Budget by Constituency.
 - **Travel Status Expenses Account:** Members are provided with an annual allocation to pay for the per diem and accommodation expenses that they personally incur while in travel status, as well as expenses related to a declared secondary residence.
- **Resources Provided by the House:** This column presents the costs incurred by the House Administration to support Members in the discharge of their parliamentary functions, as well as the costs related to travel points and booked tickets for which a claim has not yet been processed by the House Administration.
- **Travel Points:** This column presents travel points used by Members and their authorized travellers in the support of Members' parliamentary functions. Members are provided with travel points at the beginning of each fiscal year, regardless of where their constituency is located in Canada. A travel point is equivalent to one return trip and a trip means a direct trip, by any means, to one destination for a particular purpose.
 - **Regular:** The number of points used by Members and their authorized travellers when travelling between the constituency and Ottawa.
 - **Special:** The number of points used by Members and their authorized travellers when travelling within Canada, other than for trips between the Member's constituency and Ottawa.
 - **U.S.A.:** The number of points used by Members when travelling to Washington D.C. or New York City.

The *Detailed Travel Points Report* provides information about Members' and authorized travellers' trips processed between April 1, 2016 and March 31, 2017 for which travel points were used.

Members' expenditures are presented in eight categories explained below:

- 1 **Employees' salaries:** This category includes the salaries of Members' employees.
- 2 **Service contracts:** This category includes the cost of professional, technical or administrative services or expertise provided to Members.
- 3 **Travel:** This category includes the travel costs of Members and their authorized travellers and is sub-divided as follows:

- **Member:** This sub-category includes Members' transportation expenses when travelling in support of their parliamentary functions.
 - **Designated traveller:** This sub-category includes the transportation expenses incurred by Members' designated travellers who, under specific conditions, may also be reimbursed per diem and accommodation expenses when representing the Member at an event. A designated traveller is a person designated by the Member, other than the Member's employees or another Member who is not their spouse. For the list of current designated travellers, see the Public Registry of Designated Travellers.
 - **Dependants:** This sub-category includes the transportation expenses incurred by Members' dependants who, under specific conditions, may also be reimbursed per diem and accommodation expenses when representing the Member at an event. Dependants refer to the Member's children who are one of the following:
 - under the age of 21;
 - between the age of 21 and 25 and in full-time attendance at a recognized educational institution; or
 - regardless of age, wholly dependent upon the Member by reason of physical or mental disability.
 - **Employees:** This sub-category includes transportation, accommodation and per diem expenses incurred by Members' eligible employees when travelling in support of the Member's parliamentary functions.
 - **Member's accommodation expenses:** This sub-category includes accommodation expenses incurred by Members when travelling in support of their parliamentary functions.
 - **Member's per diem expenses:** This sub-category includes per diem expenses incurred by Members when travelling in support of their parliamentary functions.
 - **Member's secondary residence expenses:** This sub-category includes the rental cost and basic utility fees if the secondary residence is rented by the Member, or the accommodation rate for each day the residence is available for the Member's occupancy and is not rented to any other person if the Member owns the residence along with any related relocation expenses. In addition, it includes the costs associated with the Member's stay in a hotel or private accommodation if the Member does not own or rent a secondary residence.
- 4 **Hospitality:** This category includes the cost of food, beverages, catering services, equipment rentals and/or live entertainment for meetings, non-partisan events and other functions hosted by Members, as well as ticket costs for meals at community activities or events attended by Members.

The *Detailed Hospitality Expenditures Report* provides information about Members' hospitality expenditures processed between April 1, 2016 and March 31, 2017.

- 5 **Gifts:** This category includes the following:
- cost of gifts given as a matter of protocol to recognize the value and importance of a person, an event or an organization from the Member's constituency; and
 - cost of gifts given to a civic leader or dignitary, as well as small token items in the discharge of the Member's parliamentary functions.

- 6 **Advertising:** This category includes the cost of print and other media sent to a Member's constituents to advertise the Member's name and contact information, assistance and services provided, as well as constituency meetings, and to share congratulatory messages, seasonal greetings, partisan opinions or advocacy statements.
- 7 **Printing:** This category includes the cost of printing and photocopying services and is sub-divided as follows:
- **Householders:** This sub-category includes the production costs of printed materials sent by Members to households located in their constituency to inform constituents about parliamentary activities and issues.
 - **Ten percenters:** This sub-category includes the production costs of printed or photocopied materials used to communicate with constituents and reproduced in quantities not exceeding 10% of the total number of households in a Member's constituency.
 - **Other printing-related expenses:** This sub-category includes the cost of all other printing services.
- 8 **Offices:** This category is sub-divided as follows:
- **Constituency office leases, insurance and utilities:** This sub-category includes the cost of office leases and liability insurance, as well as the cost of utilities (e.g. hydro and gas) and relocation for Members' constituency offices.
 - **Furniture, furnishing and equipment purchases:** This sub-category includes the cost of furniture and office equipment purchased by Members for their constituency offices.
 - **Equipment rentals:** This sub-category includes the cost of rental agreements for equipment, such as photocopiers.
 - **Informatics and telecommunication equipment purchases:** This sub-category includes the cost of computers, laptops, tablet devices, printers and other related equipment, as well as smartphones and related devices.
 - **Telecommunication services:** This sub-category includes the cost of voice and data plans for various mobile devices.
 - **Repairs and maintenance:** This sub-category includes the maintenance and repair costs of Members' offices or assets, such as equipment maintenance and office renovations.
 - **Postage and courier services:** This sub-category includes the cost of postage and courier services.
 - **Materials and supplies:** This sub-category includes the cost of materials, paper and office supplies.
 - **Training:** This sub-category includes training costs incurred by Members, their spouse and their employees, subject to certain conditions.

For more information about the *Members' Expenditures Report*, refer to Frequently Asked Questions. Questions about this report should be directed to the Board of Internal Economy spokespersons or to the particular Member.

Detailed Travel Points Report

From April 1, 2016 to March 31, 2017

Member		Status	Constituency name		Constituency size	Number of electors						
Hardcastle, Cheryl		Active	Windsor—Tecumseh		174 km ²	87,644						
Claim ID / Ticket #	Traveller	Purpose of travel	Date	Departure	Destination	Transportation	Accommodation	Per diem	Points			Total
									Reg.	Spec.	U.S.A.	
Member												
T0103660	Hardcastle, Cheryl	To attend a national caucus meeting	2016-04-07	Windsor	Edmonton					0.50		
	Hardcastle, Cheryl	To attend a national caucus meeting	2016-04-10	Edmonton	Ottawa					0.50		
Claim subtotal						\$999.30	\$367.73	\$522.25	-	1.00	-	\$1,889.28
T0104225	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Windsor	Ottawa				0.50			
	Hardcastle, Cheryl	To attend an event as a matter of protocol	2016-04-14	Ottawa	Toronto					0.50		
	Hardcastle, Cheryl	To attend an event as a matter of protocol	2016-04-15	Toronto	Windsor					0.50		
Claim subtotal						\$1,431.67	\$154.32	\$478.75	0.50	1.00	-	\$2,064.74
T0105225	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Ottawa	Windsor				0.50			
	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Windsor	Ottawa				0.50			
	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Ottawa	Windsor				0.50			
Claim subtotal						\$1,412.90	-	\$379.11	1.50	-	-	\$1,792.01
T0106036	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Ottawa	Windsor				0.50			
	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Windsor	Ottawa				0.50			
Claim subtotal						\$726.48	-	\$297.59	1.00	-	-	\$1,024.07
T0106562	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Windsor	Ottawa				0.50			
	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Ottawa	Windsor				0.50			
Claim subtotal						\$884.96	-	\$469.20	1.00	-	-	\$1,354.16
T0107374	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Ottawa	Windsor				0.50			

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Hardcastle, Cheryl		Active	Windsor—Tecumseh			174 km ²	87,644					
Claim ID / Ticket #	Traveller	Purpose of travel	Date	Departure	Destination	Transportation	Accommodation	Per diem	Points			Total
									Reg.	Spec.	U.S.A.	
	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Windsor	Ottawa				0.50			
Claim subtotal						\$849.23	-	\$383.39	1.00	-	-	\$1,232.62
T0107939	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Windsor	Ottawa				0.50			
	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Ottawa	Windsor				0.50			
Claim subtotal						\$982.63	-	\$297.59	1.00	-	-	\$1,280.22
T0110053	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Ottawa	Windsor				0.50			
	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Windsor	Ottawa				0.50			
Claim subtotal						\$891.78	-	\$343.21	1.00	-	-	\$1,234.99
T0110068	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Ottawa	Windsor				0.50			
	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Windsor	Ottawa				0.50			
Claim subtotal						\$954.50	-	\$171.61	1.00	-	-	\$1,126.11
T0113132	Hardcastle, Cheryl	To attend a national caucus meeting	2016-09-13	Windsor	Montréal					0.50		
	Hardcastle, Cheryl	To attend a national caucus meeting	2016-09-15	Montréal	Windsor					0.50		
Claim subtotal						\$707.87	\$474.65	\$251.07	-	1.00	-	\$1,433.59
T0113590	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Ottawa	Windsor				0.50			
	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Windsor	Ottawa				0.50			
Claim subtotal						\$1,383.87	-	\$514.82	1.00	-	-	\$1,898.69
T0113976	Hardcastle, Cheryl	To support a parliamentary committee		Ottawa	Windsor				0.50			
	Hardcastle, Cheryl	To support a parliamentary committee		Windsor	Ottawa				0.50			

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Hardcastle, Cheryl		Active	Windsor—Tecumseh		174 km ²	87,644						
Claim ID / Ticket #	Traveller	Purpose of travel	Date	Departure	Destination	Transportation	Accommodation	Per diem	Points			Total
									Reg.	Spec.	U.S.A.	
Claim subtotal						\$980.18	-	\$55.62	1.00	-	-	\$1,035.80
T0114614	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Windsor	Ottawa				0.50			
	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Ottawa	Windsor				0.50			
Claim subtotal						\$1,001.48	-	\$257.41	1.00	-	-	\$1,258.89
T0115312	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Windsor	Ottawa				0.50			
	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Ottawa	Windsor				0.50			
Claim subtotal						\$949.64	-	\$402.90	1.00	-	-	\$1,352.54
T0116040	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Windsor	Ottawa				0.50			
	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Ottawa	Windsor				0.50			
Claim subtotal						\$950.77	-	\$387.46	1.00	-	-	\$1,338.23
T0116843	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Windsor	Ottawa				0.50			
	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Ottawa	Windsor				0.50			
Claim subtotal						\$966.75	-	\$433.53	1.00	-	-	\$1,400.28
T0117555	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Windsor	Ottawa				0.50			
	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Ottawa	Windsor				0.50			
Claim subtotal						\$954.95	-	\$489.60	1.00	-	-	\$1,444.55
T0118294	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Windsor	Ottawa				0.50			
	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Ottawa	Windsor				0.50			
Claim subtotal						\$1,107.53	-	\$336.74	1.00	-	-	\$1,444.27

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Hardcastle, Cheryl		Active	Windsor—Tecumseh			174 km ²	87,644					
Claim ID / Ticket #	Traveller	Purpose of travel	Date	Departure	Destination	Transportation	Accommodation	Per diem	Points			Total
									Reg.	Spec.	U.S.A.	
T0118746	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Windsor	Ottawa				0.50			
	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Ottawa	Windsor				0.50			
Claim subtotal						\$926.28	-	\$387.46	1.00	-	-	\$1,313.74
T0119350	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Windsor	Ottawa				0.50			
	Hardcastle, Cheryl	To attend meetings with stakeholders about business of the House	2016-12-01	Ottawa	Toronto					0.50		
	Hardcastle, Cheryl	To attend meetings with stakeholders about business of the House	2016-12-02	Toronto	Windsor					0.50		
Claim subtotal						\$1,257.45	-	\$361.96	0.50	1.00	-	\$1,619.41
T0121547	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Windsor	Ottawa				0.50			
	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Ottawa	Windsor				0.50			
Claim subtotal						\$1,001.29	-	\$306.16	1.00	-	-	\$1,307.45
T0121548	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Windsor	Ottawa				0.50			
	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Ottawa	Windsor				0.50			
Claim subtotal						\$999.04	-	\$204.02	1.00	-	-	\$1,203.06
T0122613	Hardcastle, Cheryl	To attend a national caucus meeting		Windsor	Ottawa				0.50			
	Hardcastle, Cheryl	To attend a national caucus meeting		Ottawa	Windsor				0.50			
Claim subtotal						\$925.52	-	\$331.61	1.00	-	-	\$1,257.13
T0123266	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Windsor	Ottawa				0.50			
	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Ottawa	Windsor				0.50			

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Member		Status	Constituency name			Constituency size	Number of electors					
Hardcastle, Cheryl		Active	Windsor—Tecumseh			174 km ²	87,644					
Claim ID / Ticket #	Traveller	Purpose of travel	Date	Departure	Destination	Transportation	Accommodation	Per diem	Points			Total
									Reg.	Spec.	U.S.A.	
Claim subtotal						\$841.89	-	\$402.90	1.00	-	-	\$1,244.79
T0124480	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Windsor	Ottawa				0.50			
	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Ottawa	Windsor				0.50			
Claim subtotal						\$908.52	-	\$402.90	1.00	-	-	\$1,311.42
T0124493	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Windsor	Ottawa				0.50			
	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Ottawa	Windsor				0.50			
Claim subtotal						\$917.08	-	\$219.42	1.00	-	-	\$1,136.50
T0125857	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Windsor	Ottawa				0.50			
	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Ottawa	Windsor				0.50			
Claim subtotal						\$919.71	-	\$402.90	1.00	-	-	\$1,322.61
T0126877	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Windsor	Ottawa				0.50			
Claim subtotal						\$443.27	-	\$260.09	0.50	-	-	\$703.36
T0128502	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Ottawa	Windsor				0.50			
	Hardcastle, Cheryl	To travel to/from constituency and Ottawa		Windsor	Ottawa				0.50			
Claim subtotal						\$1,221.69	-	\$361.96	1.00	-	-	\$1,583.65
Subtotal for Member						\$28,498.23	\$996.70	\$10,113.23	26.00	4.00	-	\$39,608.16
Claims pending						-	-	-	-	-	-	-
Total for Member						\$28,498.23	\$996.70	\$10,113.23	26.00	4.00	-	\$39,608.16

Designated traveller

T0103655	Hardcastle, Cherika	Attending event with Member	2016-04-07	Windsor	Edmonton					0.50		
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Claim ID / Ticket #	Traveller	Purpose of travel	Date	Departure	Destination	Transportation	Accommodation	Per diem	Points			Total
									Reg.	Spec.	U.S.A.	
	Hardcastle, Cherika	Attending event with Member	2016-04-10	Edmonton	Windsor					0.50		
Claim subtotal						\$1,202.81	-	-	-	1.00	-	\$1,202.81
T0117709	Hardcastle, Cherika	To travel to/from constituency and Ottawa		Ottawa	Windsor					0.50		
	Hardcastle, Cherika	To travel to/from constituency and Ottawa		Windsor	Ottawa					0.50		
Claim subtotal						\$674.22	-	-	1.00	-	-	\$674.22
T0118782	Hardcastle, Cherika	To travel to/from constituency and Ottawa		Windsor	Ottawa					0.50		
	Hardcastle, Cherika	To travel to/from constituency and Ottawa		Ottawa	Windsor					0.50		
Claim subtotal						\$881.82	-	-	1.00	-	-	\$881.82
Subtotal for designated traveller						\$2,758.85	-	-	2.00	1.00	-	\$2,758.85
Claims pending						-	-	-	-	-	-	-
Total for designated traveller						\$2,758.85	-	-	2.00	1.00	-	\$2,758.85
Dependants												
T0118750		To travel to/from constituency and Ottawa		Windsor	Ottawa					0.50		
		To travel to/from constituency and Ottawa		Ottawa	Windsor					0.50		
Claim subtotal						\$819.60	-	-	1.00	-	-	\$819.60
Subtotal for dependants						\$819.60	-	-	1.00	-	-	\$819.60
Claims pending						-	-	-	-	-	-	-
Total for dependants						\$819.60	-	-	1.00	-	-	\$819.60
Employees												
T0103551	Allen, Tom	Attending event with Member	2016-04-07	Ottawa	Edmonton					0.50		
	Allen, Tom	To attend a national caucus meeting	2016-04-10	Edmonton	Ottawa					0.50		
Claim subtotal						\$1,064.60	\$358.40	\$182.79	-	1.00	-	\$1,605.79
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Hardcastle, Cheryl		Active	Windsor—Tecumseh		174 km ²	87,644						
Claim ID / Ticket #	Traveller	Purpose of travel	Date	Departure	Destination	Transportation	Accommodation	Per diem	Points			Total
									Reg.	Spec.	U.S.A.	
T0112444	Stanojevich, Joanne	To travel to/from constituency and Ottawa		Ottawa	Windsor				0.50			
	Stanojevich, Joanne	To travel to/from constituency and Ottawa		Windsor	Ottawa				0.50			
Claim subtotal						\$647.24	\$451.57	\$429.02	1.00	-	-	\$1,527.83
T0118879	King, Christine	To travel to/from constituency and Ottawa		Windsor	Ottawa				0.50			
	King, Christine	To travel to/from constituency and Ottawa		Ottawa	Windsor				0.50			
Claim subtotal						\$445.92	\$309.68	\$138.08	1.00	-	-	\$893.68
T0118881	Engelmann, John	To travel to/from constituency and Ottawa		Windsor	Ottawa				0.50			
	Engelmann, John	To travel to/from constituency and Ottawa		Ottawa	Windsor				0.50			
Claim subtotal						\$419.68	\$309.68	\$138.08	1.00	-	-	\$867.44
Subtotal for employees						\$2,577.44	\$1,429.33	\$887.97	3.00	1.00	-	\$4,894.74
Claims pending						-	-	-	-	-	-	-
Total for employees						\$2,577.44	\$1,429.33	\$887.97	3.00	1.00	-	\$4,894.74
TOTAL						\$34,654.12	\$2,426.03	\$11,001.20	32.00	6.00	-	\$48,081.35
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