

## House of Commons Chambre des communes CANADA

The *Members' Expenditures Report* for the third quarter of 2017-2018 outlines Members' expenditures processed by the House Administration between April 1 and December 31, 2017. The expenditures incurred by Members to carry out their parliamentary functions are published within three months of the end of each quarter. These expenditures are subject to the policies of the Board of Internal Economy in effect when the expenses are incurred. For current policies, refer to the *Members' Allowances and Services Manual* on ourcommons.ca.

The expenses reported in the *Members' Expenditures Report* are, to some extent, reflective of the characteristics of the constituency that each Member represents. Constituency size, population and location are factors that influence Members' expenditures.

The Members' Expenditures Report presents year-to-date expenditures by budget and expense category.

Each budget is presented in a separate **column**, explained below:

- Member's Budgets: This column presents two budgets to which Members may charge expenses.
  - Member's Office Budget: Members are provided with an annual office budget to pay for employee salaries, service contracts, hospitality and advertising expenses, other printing services, constituency office leases, office operating costs, transportation expenses (when no travel points are used), as well as other travel-related expenses. View the Member's Office Budget by Constituency appendix in the Budgets chapter.
  - Travel Status Expenses Account: Members are provided with an annual allocation to pay for the per diem and accommodation expenses that they personally incur while in travel status, as well as expenses related to a declared secondary residence.
- Resources Provided by the House: This column presents the costs incurred by the House Administration to support Members in the discharge of their parliamentary functions, as well as the costs related to travel points and booked tickets for which a claim has not yet been processed by the House Administration.
- **Travel Points:** This column presents travel points used by Members and their authorized travellers in the support of Members' parliamentary functions. Members are provided with travel points at the beginning of each fiscal year, regardless of where their constituency is located in Canada. A travel point is equivalent to one return trip and a trip means a direct trip, by any means, to one destination for a particular purpose.
  - **Regular:** The number of points used by Members and their authorized travellers when travelling between the constituency and Ottawa.
  - Special: The number of points used by Members and their authorized travellers when travelling within Canada, other than for trips between the Member's constituency and Ottawa.
  - U.S.A.: The number of points used by Members when travelling to Washington D.C. or New York City.

The *Detailed Travel Points Report* provides information about Members' and authorized travellers' trips processed between April 1 and December 31, 2017 for which travel points were used.

Members' expenditures are presented in eight categories explained below:

- 1 **Employees' salaries:** This category includes the salaries of Members' employees.
- 2 Service contracts: This category includes the cost of professional, technical or administrative services or expertise provided to Members.

- 3 **Travel:** This category includes the travel costs of Members and their authorized travellers and is sub-divided as follows:
  - Member: This sub-category includes Members' transportation expenses when travelling in support of their parliamentary functions.
  - Designated traveller: This sub-category includes the transportation expenses incurred by Members' designated travellers who, under specific conditions, may also be reimbursed per diem and accommodation expenses when representing the Member at an event. A designated traveller is a person designated by the Member, other than the Member's employees or another Member who is not their spouse. For the list of current designated travellers, see the Public Registry of Designated Travellers.
  - **Dependants:** This sub-category includes the transportation expenses incurred by Members' dependants who, under specific conditions, may also be reimbursed per diem and accommodation expenses when representing the Member at an event. Dependants refer to the Member's children who are one of the following:
    - under the age of 21;
    - between the age of 21 and 25 and in full-time attendance at a recognized educational institution; or
    - regardless of age, wholly dependent upon the Member by reason of physical or mental disability.
  - **Employees:** This sub-category includes transportation, accommodation and per diem expenses incurred by Members' eligible employees when travelling in support of the Member's parliamentary functions.
  - Member's accommodation expenses: This sub-category includes accommodation expenses incurred by Members when travelling in support of their parliamentary functions.
  - Member's per diem expenses: This sub-category includes per diem expenses incurred by Members when travelling in support of their parliamentary functions.
  - Member's secondary residence expenses: This sub-category includes the rental cost and basic utility fees if the secondary residence is rented by the Member, or the accommodation rate for each day the residence is available for the Member's occupancy and is not rented to any other person if the Member owns the residence along with any related relocation expenses. In addition, it includes the costs associated with the Member's stay in a hotel or private accommodation if the Member does not own or rent a secondary residence.
- 4 **Hospitality:** This category includes the cost of food, beverages, catering services, equipment rentals and/or live entertainment for meetings, non-partisan events and other functions hosted by Members, as well as ticket costs for meals at community activities or events attended by Members.

The *Detailed Hospitality Expenditures Report* provides information about Members' hospitality expenditures processed between April 1 and December 31, 2017.

- 5 **Gifts:** This category includes the following:
  - cost of gifts given as a matter of protocol to recognize the value and importance of a person, an event or an organization from the Member's constituency; and
  - cost of gifts given to a civic leader or dignitary, as well as small token items in the discharge of the Member's parliamentary functions.

- 6 Advertising: This category includes the cost of print and other media sent to a Member's constituents to advertise the Member's name and contact information, assistance and services provided, as well as constituency meetings, and to share congratulatory messages, seasonal greetings, partisan opinions or advocacy statements.
- 7 **Printing:** This category includes the cost of printing and photocopying services and is sub-divided as follows:
  - Householders: This sub-category includes the production costs of printed materials sent by Members to households located in their constituency to inform constituents about parliamentary activities and issues.
  - **Ten percenters:** This sub-category includes the production costs of printed or photocopied materials used to communicate with constituents and reproduced in quantities not exceeding 10% of the total number of households in a Member's constituency.
  - Other printing-related expenses: This sub-category includes the cost of all other printing services.
- 8 **Offices:** This category is sub-divided as follows:
  - Constituency office leases, insurance and utilities: This sub-category includes the cost of office leases and liability insurance, as well as the cost of utilities (e.g. hydro and gas) and relocation for Members' constituency offices.
  - Furniture, furnishing and equipment purchases: This sub-category includes the cost of furniture and office equipment purchased by Members for their constituency offices.
  - Equipment rentals: This sub-category includes the cost of rental agreements for equipment, such as photocopiers.
  - Informatics and telecommunication equipment purchases: This sub-category includes the cost of computers, laptops, tablet devices, printers and other related equipment, as well as smartphones and related devices.
  - **Telecommunication services:** This sub-category includes the cost of voice and data plans for various mobile devices as well as the cost of Internet services in constituency offices.
  - **Repairs and maintenance:** This sub-category includes the maintenance and repair costs of Members' offices or assets, such as equipment maintenance and office renovations.
  - Postage and courier services: This sub-category includes the cost of postage and courier services.
  - Materials and supplies: This sub-category includes the cost of materials, paper and office supplies.
  - Training: This sub-category includes training costs incurred by Members, their spouse and their employees, subject to certain conditions.

For more information about the *Members' Expenditures Report,* refer to Frequently Asked Questions. Questions about this report should be directed to the Board of Internal Economy spokespersons or to the particular Member.

Member				atus	Constituency name Con			stituency s	Number of electors				
	Kwan, Je	enny	Ad	Van	couver East			89,324					
Claim ID /	Traveller	Purpose of trave	I Date	Departure	Destination	Transportation	Accommodation	Per diem	Reg.	Points Spec.	SU.S.A.	Total	
Ticket # Member													
	Kwan, Jenny	To travel to/from constituency and Otta	iwa	Ottawa	Vancouver				0.50				
	Kwan, Jenny	To travel to/from constituency and Otta	iwa	Vancouver	Ottawa				0.50				
					Claim subtotal	\$2,252.95	-	\$376.65	1.00	-	-	\$2,629.60	
T0129775	Kwan, Jenny	To travel to/from constituency and Otta	iwa	Ottawa	Vancouver				0.50				
	Kwan, Jenny	To travel to/from constituency and Otta	iwa	Vancouver	Ottawa				0.50				
					Claim subtotal	\$2,190.67	-	\$320.18	1.00	-	-	\$2,510.85	
T0130487	Kwan, Jenny	To travel to/from constituency and Otta	iwa	Ottawa	Vancouver				0.50				
	Kwan, Jenny	To travel to/from constituency and Otta	iwa	Vancouver	Ottawa				0.50				
					Claim subtotal	\$2,644.57	-	\$279.15	1.00	-	-	\$2,923.72	
T0131165	Kwan, Jenny	To travel to/from constituency and Otta	iwa	Vancouver	Ottawa				0.50				
	Kwan, Jenny	To travel to/from constituency and Otta	iwa	Ottawa	Vancouver				0.50				
		-			Claim subtotal	\$1,646.82	-	\$367.05	1.00	-	-	\$2,013.87	
T0131582	Kwan, Jenny	To travel to/from constituency and Otta	iwa	Ottawa	Vancouver				0.50				
	Kwan, Jenny	To travel to/from constituency and Otta	iwa	Vancouver	Ottawa				0.50				
					Claim subtotal	\$1,642.15	-	\$367.05	1.00	-	-	\$2,009.20	
T0134826	Kwan, Jenny	To travel to/from constituency and Otta	iwa	Vancouver	Ottawa				0.50				
	Kwan, Jenny	To travel to/from constituency and Otta	iwa	Ottawa	Vancouver				0.50				
					Claim subtotal			\$1,038.84		-	-	\$2,646.67	
STATUS:	Active - Mem election	ber throughout fiscal y	ear; <b>DE</b> - Dece	ased; <b>NR</b> - Not re-	elected; <b>NE</b> - Newl	y elected; NSR -	Not seeking re-elec	ction; <b>RS</b> - F	Resigne	d; NEB	- Newly el	ected in by-	

Member Statu				us	Constituency name Con				onstituency size			electors
	Kwan, Jenny			Active		Vancouver East					89,3	24
Claim ID / Ticket #	Traveller	Purpose of travel	Date	Departure	Destination	Transportation	Accommodation	Per diem	Reg.	Points Spec.	s U.S.A.	Total
	Kwan, Jenny	To travel to/from constituency and Ottaw	'a	Vancouver	Ottawa				0.50			
	Kwan, Jenny	To travel to/from constituency and Ottaw	a	Ottawa	Vancouver				0.50			
					Claim subtotal	\$1,652.44	-	\$408.08	1.00	-	-	\$2,060.52
T0134847	Kwan, Jenny	To travel to/from constituency and Ottaw	ra	Vancouver	Ottawa				0.50			
	Kwan, Jenny	To travel to/from constituency and Ottaw	a	Ottawa	Vancouver				0.50			
					Claim subtotal	\$2,241.71	-	\$232.28	1.00	-	-	\$2,473.9
T0136126	Kwan, Jenny	To attend meetings with stakeholders about business of the House	n 2017-07-19	Vancouver	Toronto					0.50		
	Kwan, Jenny	To attend meetings with stakeholders about business of the House	2017-07-21	Toronto	Vancouver					0.50		
					Claim subtotal	\$3,114.99	\$614.98	\$200.06	-	1.00	-	\$3,930.03
T0139563	Kwan, Jenny	To travel to/from constituency and Ottaw	ra	Ottawa	Vancouver				0.50			
	Kwan, Jenny	To attend a national caucus meeting	2017-09-14	Vancouver	Hamilton					0.50		
	Kwan, Jenny	To support a parliamentary exchang	2017-09-17 e	Hamilton	Ottawa					0.50		
					Claim subtotal	\$2,073.98	\$280.48	\$542.86	0.50	1.00	-	\$2,897.32
T0141625	Kwan, Jenny	To travel to/from constituency and Ottaw	a	Ottawa	Vancouver				0.50			
	Kwan, Jenny	To travel to/from constituency and Ottaw	a	Vancouver	Ottawa				0.50			
					Claim subtotal	\$1,625.96	-	\$191.25	1.00	-	-	\$1,817.2 <sup>,</sup>
T0141632	Kwan, Jenny	To travel to/from constituency and Ottaw		Ottawa	Vancouver				0.50			

Member Status					Const	Constituency size			Number of electors				
	Kwan, J	enny	Activ	/e	Vancouver East			21 km²		89,324			
Claim ID / Ticket #	Traveller	Purpose of trave	I Date	Departure	Destination	Transportation	Accommodation	Per diem	Reg.	Points Spec.	s U.S.A.	Total	
	Kwan, Jenny	To attend meetings w stakeholders about business of the House		Vancouver	Toronto					0.50			
	Kwan, Jenny	To support a parliamentary exchan	2017-10-01 ge	Toronto	Ottawa					0.50			
					Claim subtotal	\$2,579.17	-	\$589.51	0.50	1.00	-	\$3,168.68	
T0143163	Kwan, Jenny	To travel to/from constituency and Otta	iwa	Vancouver	Ottawa				0.50				
	Kwan, Jenny	To travel to/from constituency and Otta	iwa	Ottawa	Vancouver				0.50				
					Claim subtotal	\$1,621.50	-	\$382.05	1.00	-	-	\$2,003.5	
T0143167	Kwan, Jenny	To travel to/from constituency and Otta	iwa	Vancouver	Ottawa				0.50				
	Kwan, Jenny	To travel to/from constituency and Otta	iwa	Ottawa	Vancouver				0.50				
					Claim subtotal	\$2,271.74	-	\$382.05	1.00	-	-	\$2,653.7	
T0143168	Kwan, Jenny	To travel to/from constituency and Otta	iwa	Vancouver	Ottawa				0.50				
	Kwan, Jenny	To travel to/from constituency and Otta	iwa	Ottawa	Vancouver				0.50				
					Claim subtotal	\$2,241.66	-	\$414.55	1.00	-	-	\$2,656.2	
T0143170	Kwan, Jenny	To travel to/from constituency and Otta	iwa	Vancouver	Ottawa				0.50				
	Kwan, Jenny	To travel to/from constituency and Otta	iwa	Ottawa	Vancouver				0.50				
					Claim subtotal	\$2,241.96	-	\$382.05	1.00	-	-	\$2,624.0	
T0144377	Kwan, Jenny	To travel to/from constituency and Otta	iwa	Vancouver	Ottawa				0.50				
	Kwan, Jenny	To travel to/from constituency and Otta	iwa	Ottawa	Vancouver				0.50				
					Claim subtotal	\$989.86	_	\$894.46	1.00	_	_	\$1,884.3	

Member							ituency name Cons			Number of electors				
	Kwan, Je	enny		Active	Van	couver East			89,324					
Claim ID / Ticket #	Traveller	Purpose of trave	l Date	e Departure	Destination	Transportation	Accommodation	Per diem	Reg.	Points Spec.	s U.S.A.	Total		
	Kwan, Jenny	To travel to/from constituency and Otta	iwa	Vancouver	Ottawa				0.50					
	Kwan, Jenny	To travel to/from constituency and Otta	iwa	Ottawa	Vancouver				0.50					
					Claim subtotal	\$2,241.26	-	\$307.46	1.00	-	-	\$2,548.7		
			ototal for Member	\$36,881.22	\$895.46	\$7,675.58	16.00	3.00	-	\$45,452.2				
					Claims pending	-	-	-	-	-	-			
					Total for Member	\$36,881.22	\$895.46	\$7,675.58	16.00	3.00	-	\$45,452.2		
Designate	d traveller													
				Subtotal for des	signated traveller	-	-	-	-	-	-			
					Claims pending	-	-	-	-	-	-			
				Total for des	signated traveller	-	-	-	-	-	-			
Dependan	its													
T0143165		To unite the family with the Member	h	Vancouver	Ottawa				0.50					
		To unite the family with the Member	h	Ottawa	Vancouver				0.50					
					Claim subtotal	\$897.14	-	-	1.00	-	-	\$897.1		
T0143166		To unite the family with the Member	h	Vancouver	Ottawa				0.50					
		To unite the family with the Member	h	Ottawa	Vancouver				0.50					
					Claim subtotal	\$897.14	-	-	1.00	-	-	\$897.1		
				Subtota	al for dependants	\$1,794.28	-	-	2.00	-	-	\$1,794.2		
					Claims pending	-	-	-	-	-	-			
				Tota	al for dependants	\$1,794.28	-	-	2.00	-	-	\$1,794.2		
Employee	S													
T0133739	Kuah, Calvin	To travel to/from constituency and Otta	iwa	Vancouver	Ottawa				0.50					
	Kuah, Calvin	To travel to/from constituency and Otta	iwa	Ottawa	Vancouver				0.50					
STATUS:	Active - Mem election	ber throughout fiscal y	ear; <b>DE</b> - Dec	eased; NR - Not re-	elected; <b>NE</b> - Newl	y elected; NSR -	Not seeking re-elec	ction; <b>RS</b> - F	Resigne	d; <b>NEB</b>	- Newly el	ected in by-		

Member			Status		Constituency name Co			Constituency size			Number of electors			
	Kwan, J	enny	Active		Van	couver East		21 km²			89,3	24		
Claim	Traveller	Purpose of travel	Date	Departure	Destination	Transportation	Accommodation	Per diem		Points	6	Total		
ID / Ticket #									Reg.	Spec.	U.S.A.			
					Claim subtotal	\$993.20	\$516.07	\$423.39	1.00	-	-	\$1,932.66		
T0133743	Yiu, Gabriel	To travel to/from constituency and Ottawa	a	Vancouver	Ottawa				0.50					
	Yiu, Gabriel	To travel to/from constituency and Ottawa	a	Ottawa	Vancouver				0.50					
					Claim subtotal	\$955.19	\$586.27	\$439.51	1.00	-	-	\$1,980.97		
T0133887	Ng, Dora	To travel to/from constituency and Ottawa	a	Vancouver	Ottawa				0.50					
	Ng, Dora	To travel to/from constituency and Ottawa	a	Ottawa	Vancouver				0.50					
					Claim subtotal	\$942.21	\$486.61	\$439.51	1.00	-	-	\$1,868.33		
T0136122	Yiu, Gabriel	Attending event with Member	2017-07-19	Vancouver	Toronto					0.50				
	Yiu, Gabriel	Attending event with Member	2017-07-21	Toronto	Vancouver					0.50				
					Claim subtotal	\$1,565.29	\$614.98	\$272.88	-	1.00	-	\$2,453.15		
				Subto	al for employees	\$4,455.89	\$2,203.93	\$1,575.29	3.00	1.00	-	\$8,235.11		
					Claims pending	-	-	-	-	-	-			
				Tot	al for employees	\$4,455.89	\$2,203.93	\$1,575.29	3.00	1.00	-	\$8,235.11		
TOTAL							\$3.099.39	\$9,250.87	21.00	4.00	-	\$55,481.65		